

Worship Team Minutes
October 8, 2017

Present: David Jones, Jonathan Aigner, Bruce Lee, Nancy Schlirf, Nancy Castro

Nancy Castro opened the meeting with prayer.

Communion in December: Communion will be served on Dec. 3 at the 8:30 service by method of intinction and at the 11:00 service by the element trays passed down the pew rows. This will provide the Worship Team the opportunity to practice and attend to any problems experienced at 11:00 before we use this method for the 7:00 pm Christmas Eve Service. We anticipate the need for 8 servers to pass and receive the trays and 2 additional people to help monitor the trays and supply with fresh trays as the first ones get low.

SignUpGenius for Communion: In the upcoming months, we will be inputting information on the SignUpGenius for people to use if they would like to serve Communion. There will be information in the "Life of the Church" and the "Good News Herald" to inform them that they may sign up for serving Communion on the SignUpGenius. Those interested in serving Communion will be asked to give Shirley with their email information, and Shirley will forward it on to Nancy Castro. Their information will be added to the list and they will receive the monthly SignUpGenius request. Presently, people are asked individually, by phone or email, if they would like to serve.

Banners: The hooks and cord that hold the banners will soon be replaced.

Communion Table: The Communion table will stay down front due to concerns of moving the table and for the servers when walking up and down the steps while carrying the element trays. Though the Worship Team agreed that aesthetically the table looks best in the Chancel area, we decided that it is appropriate that it stay down.

Sanctuary Choir Performance: *The Word Became Flesh*

The Sanctuary Choir and small orchestra will be performing *The Word Became Flesh* on Dec. 17 at 7:00. Dinner in the Fellowship Hall will precede the concert. Cinda Hitchcock and Nancy Castro are organizing the dinner. The tentative plan is

to have Republic Grill cater the meal. Reservations and money for the meal will be taken in advance. Jonathan Aigner will arrange for the children's choir(s) to entertain during dinner.

Organ Project: Jonathan Aigner and his committee will further investigate the costs and feasibility, and seek another respected expert on pipe organs for the option of replacing the WCPC organ. The committee will consider all of the options of either replacing or repairing our existing organ. Our organ will cost approximately \$15,000 to repair now. Jonathan said that we will need to consider or anticipate that other parts of the instrument could wear out as well due to its age.

FCC Wireless Transmitters: There was discussion on where in the budget the cost of the transmitters will come from. Two of the transmitters can be replaced at a time, at the cost of \$300-\$400 a piece. David Jones and Laura Grice's will be replaced first.

Ministry Fair: Nancy Schlirf will be at the Worship Team table with sign-up sheets asking for members to consider being a part of the Sanctuary Guild, serving as an usher during the worship services, serving Communion, and giving The Prayer Of Thanksgiving.

Bruce Lee closed the meeting with prayer.

WCPC Children/Tween Ministry Meeting Minutes

October 8, 2017

Members in Attendance: Susan Duncan, Tricia MacDonald, Audrey Keim and Stephanie Keiser

Susan opened the meeting with a prayer.

OLD BUSINESS

Cho-Yeh dates for Summer 2018 were discussed. Majority of families are attending Core 2 (June 10-16).

Stephanie will reach out to the following families to see what weeks they are considering attending: Weaver, Whitehead, Woodside, Marin, Carpenter*, Gonzales

*Susan will send Stephanie Chip's email address.

We will have these dates ready to announce and market in January.

NEW BUSINESS

Wish list items for Children and Tween programs:

- New white boards for classrooms
- New TVs and media components for 204 and 205
- Small fridge and microwave for tween room
- 10-15 plastic bins for storage unit
- Godly play materials
 - o Books of the Bible
 - o Parables of Parables
 - o Easter cross*

*Susan will check this story to see if we might have another version of it to use. The one on the shelf has considerable wear to it.

Ministry Fair

Susan requested that adults not teaching during the Fair could be used to help facilitate the CE booth at the Fair.

Stephanie will draft a VBS volunteer form that will be displayed with signage and marketing materials for Shake it Up VBS Summer 2018.

Susan said the Moms group can display copies of their newsletter at the CE booth.

Stephanie will contact Robin/Shirley to make copies of the current newsletter.

Sunday School Open House

This event was well received last year, so we would like to schedule it for January 21, 2018 during the Sunday school hour. We discussed several ideas and are proposing to do a mixer in the Fellowship Hall with all adult Sunday school classes and children's Sunday school classes, except Pre-school. We would have assigned tables so each adult class will be paired with a specific grade-level children's class. We will play games related to Bible knowledge and enjoy fellowship time together. We would like to serve light refreshments (muffins, donuts, coffee, juice, etc.) as well.

Susan proposed matching the Monday morning Bible Study class with the Pre-school students. These women can pray for the children and if available, can come the last 15-20 minutes of the Sunday school hour to visit with the children.

Camp Fundraiser

Susan will seek clarification about the Game night currently scheduled in February. We might need to move it to March to coincide with the no fundraising policy currently in effect.

We also would like to see if Jullie Jones is willing to organize a Rummage Sale in April. All proceeds raised at these 2 events would go to scholarship funds for sending kids to camp.

November 5th

- Chili Cook-Off Fundraiser after church
- Outing to 7 Acre Wood 1-5 PM \$7/person

Susan will create flyer to advertise event

Tween Business

Tween Room looks great! Big thanks to Marnie and Sally for their painting talents.

Fun Fridays- October only 3 showed up for Trunk or Treat planning

We discussed maybe advertising more and contacting parents might help increase attendance.

November – Game Preserve

December – Fellowship Hall to bake cookies and peppermint bark to sell at Alternative Market

We discussed some suggestions for outings in the spring:

- New Ultimate Ninja Warrior gym off of Hanna Rd.
- Inspire Rock
- Painting with a Twist – perhaps in April to make Mother's Day gifts

WAM Meals- Marnie and Robin to send out a sign-up email for

- October 18 – Pasta bar
- November 15 – Soup/Sandwiches

Trunk or Treat

We are thrilled by the many people who are going to help us coordinate this event this year.

- Parking – John Haynes
- Petting Zoo- MOT
- Food – Hospitality team (Cinda Hitchcock)
- Evangelism – placards to designate parking areas

We all agreed that we need more adult volunteers (especially trunks) , so Susan is going to create a sign-up for people to volunteer at various areas for a specific amount of time. Will send out in an all-church email. We agreed having a link to this on the church website would be a good idea as well.

Susan will make a large Piggy bank for MOT to use to collect donations for the Petting Zoo. (Ask Marnie for help.)

Boy Scouts will be available to help. We would like them to facilitate the inflatable sport zone.

We are not sure if Girl Scouts will be coming this year.

Tweens will work the big-kid area games.

Nursery staff will work toddler area games.

Susan will ask Jonathan if choir would like to lead the treat walk.

We decided to move the treat walk to under the porte cache this year.

We will serve food inside and set up just like WAM dinners.

We would love for Sherry Hunter to do her Bell Petting Zoo again. She can set up in the FH Narthex like last year.

We would like Kona Ice to park over by the Cho-Yeh Rock Wall.

- We need to advertise to bring \$ for Kona Ice and what time they will be serving.

Next meeting- Sunday, October 29 at 12:15 in CHEB 303.

Stephanie closed in prayer.

From: Ria Smit ria.smit.dubruyn@gmail.com
Subject: Christian Enrichment Ministry Team (Adults): October 2017
Date: October 16, 2017 at 9:21 AM

To: Betsy Whitehead bowhead8@yahoo.com, Bubba Davis wdavis88@comcast.net, Chris Liddell liddellchris@hotmail.com, Cinda Hitchcock cchtx@att.net, Cindy Mountain cmountain@wcpc-tx.org, David Jones djones@wcpc-tx.org, Fran Weissbach fweissbach@wcpc-tx.org, Gordy Lentz gordon.lentz@yahoo.com, Jennifer Conner jenniferconner79@gmail.com, Jonathan Aigner jaigner@wcpc-tx.org, Laura Grice lgrice@wcpc-tx.org, Megan Hansen megateer@gmail.com, Michele Stelter mstelter@wcpc-tx.org, Nancy Castro nancyc1254@yahoo.com, Ria Du Bruyn ria.smit.dubruyn@gmail.com, Roger Richardson roger8226@sbcglobal.net, Sarah Martin sarah.anne.martin@comcast.net, Sheree Fleming sgfleemi@gmail.com, Sherry Hunter sherryhunter@comcast.net, Susan Duncan sduncan@wcpc-tx.org, Todd Duncan tmduncan173@gmail.com, Bruce Lee balee5068@gmail.com

Dear all,

Please find attached the Adult CE Ministry Team Report for October.

Kind regards,
Ria Du Bruyn



Virus-free. www.avg.com

Christian Enrichment Ministry Team (Adults)
Report
October, 2017

Sunday School Offerings

Facilitators of the two new Sunday School classes (i.e., *Parenting: The Early Years* and *Connecting Through the Bible*) reported positive feedback from attendees.

Weekday Study Offerings

Monday Morning Women's Bible Study led by Tricia Knight. The group is currently field testing an upcoming Horizons (PCUSA Women's Circle) Bible study that focuses on the Ten Commandments. Tricia mentioned that the group has had a very positive experience thus far and is in the process of compiling some suggestions as members of the pilot group.

Ministry Fair, October 15

Adult CE had three tables at the Ministry Fair. One general table and a table for the *Monday Morning Women's Bible Study* and Mom's Group each. Although not many people visited the tables, members of the 'Welcome to WCPC Class' showed an interest in getting more information on the Adult CE offerings.

Respectfully submitted,

Ria Du Bruyn

The Woodlands Community Presbyterian Church
Youth Team Meeting
Minutes for October 12, 2017

Meeting was called to order at 11:37am

In Attendance: Megan Hansen, Danelle Liddell, Susan Duncan, Debi McNaught, Marnie Bush, Shirley Barclaey, Nancy Hathaway

- Bible study from Phillipians, prayer by Megan
- Old Business
 - Kayaking postponed to Spring due to Ministry fair and Sally and Debi out of town
 - Confirmation going well; Megan will be sending info out to mentors soon
 - Megan will be out on the 22nd and 29th of October and needs some Mentors to help
 - 22nd the class will visit Spirit of Joy church for the 10am service (meet at WCPC at 9:15, leave at 9:30)
 - 29th the class heads over for coffee at Brooklyn Bagel
 - Senior High Sunday school
 - Going to resume Nooma study
 - Debi to fill in for Nancy on Sunday
 - Fall Education themes
 - Danelle and Marnie expressed concern regarding the Unity in Diversity theme and how the kids are handling the material
 - The group has agreed to discontinue discussions on “isms” (racism, ageism, sexism, etc.) and instead focus on inclusiveness
 - In our Youth Team meetings, the adult leaders will work on educating ourselves in case these conversations come up so we can help the Youth deal with adversity with these topics
 - Wednesday the 18th will be a “Reconciliation theme” to help transition from previous conversations to inclusiveness
- New Business
 - Team members are encouraged to participate in Stewardship campaign videos; contact David to get a spot
 - Sign up coming for Trunk or Treat
 - Upcoming dates:
 - November 10th Under 18 Team Meeting (will serve as our November meeting)
 - November 12th PYCC Youth Rally
 - November 14th Faith’s together at Episcopal church
 - November 30th at 11:30am Youth Team Meeting
 - Jan 4-5 Would like to schedule a winter mission project/lock in; maybe Seafarers
 - Discussion held to consider joining with Beth Shalom and Muslim faiths in one of our Heifer International mission trip; looking at Spring Break 2019
 - Need to figure out our Summer 2018 Heifer Mission trip dates and secure
 - Youth would like to have a Coffee House on December 30 and are seeking approval from Session
 - Meeting adjourned at 1:54pm

Next meeting of the Youth Team Meeting (Under 18 joint meeting) is scheduled for November 10th at 11:00am in CHEB; Youth Team Meeting on November 30 at 11:30 in the Youth Room

From: David Jones djones@wcpc-tx.org
Subject: FW: October Financials
Date: November 10, 2017 at 10:06 AM
To: Bowhead8 Bowhead8@yahoo.com, balee5068 balee5068@gmail.com, liddellchris liddellchris@hotmail.com, cchtx cchtx@att.net, gordon.lentz gordon.lentz@yahoo.com, jenniferconner79 jenniferconner79@gmail.com, Laura Grice (lgrice@gmail.com) lgrice@gmail.com, megateer megateer@gmail.com, nancyc1254 nancyc1254@yahoo.com, ria.smit.dubruyn ria.smit.dubruyn@gmail.com, roger8226 roger8226@sbcglobal.net, Sara Martin sarah.anne.martin@comcast.net, sgfleml sgfleml@gmail.com, tmduncan173 tmduncan173@gmail.com, wdavis88 wdavis88@comcast.net

From: Matthew Jensen
Sent: Friday, November 3, 2017 12:58 PM
To: Breauxvirginia <Breauxvirginia6669@comcast.net>; wdavis88 <wdavis88@comcast.net>
Cc: mqueen2 <mqueen2@gmail.com>; cridele <cridele@cpchem.com>; paul <paul@garner.us>; 'John Hathaway' <john_hathaway@yahoo.com>; liddellchris <liddellchris@hotmail.com>; david.charles.martin <david.charles.martin@gmail.com>; David Jones <djones@wcpc-tx.org>
Subject: October Financials

Here are the October Financial Statements. Please review and send any questions to me that you have.

Thank you,
Matthew Jensen

Financial Administrator
 The Woodlands Community Presbyterian Church
 4881 W. Panther Creek Dr.
 The Woodlands, TX 77381
 281-363-2040 x201



2017-10 - STMT OF ACTIVITIES.pdf



2017-10 - REV & EXPS.pdf



2017-10 - RESTRICTED ACCTS.pdf

Date : 11/03/2017
Time : 12:42:54 PM

The Woodlands Community Presbyterian Church
Balance Sheet - WCPC
October 2017

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Accounts

Assets	
Current Assets	
Cash	
Cash	
Woodforest Checking	\$37,214
Woodforest FSA Account	\$2,264
Woodforest Savings	\$86,549
Total Cash	<u>\$126,028</u>
Total Cash	<u>\$126,028</u>
Investments	
Investments	
Texas Presbyterian Foundation	\$190,172
Total Investments	<u>\$190,172</u>
Total Investments	<u>\$190,172</u>
Buildings & Equipment	

Additional Land Purchase (1993)	\$72,045	
Charles Hendricks Ed. Bldg. (2012)	\$925,914	
Phase 1 Building (1983)	\$635,397	
Phase 2 Building (1988)	\$888,711	
Sanctuary (1997)	\$2,139,334	
Total Buildings & Equipment	<u>\$4,661,400</u>	
Total Current Assets		\$4,977,600
Total Assets		<u>\$4,977,600</u>
Liabilities & Equity, Fund Principal, & Restricted Funds		
Liabilities & Equity		
Long Term Liabilities		
Long Term Debt - Bank	\$869,438	
Total Long Term Liabilities		\$869,438
Equity		
Equity in Assets	\$3,786,264	
General Reserve	\$668	
Unrealized Gain/(Loss) - Investment	\$6,448	
Total Equity		\$3,793,380
Total Liabilities & Equity		<u>\$4,662,818</u>
Fund Principal		
WCPC General Fund Balance	(\$15)	
Current Year Activity	(\$65,910)	
Total Fund Principal and Current Year Activity		(\$65,925)
Restricted Funds		
Total Designated Reserves	\$190,536	
Total Permanent Restricted Funds	\$190,172	
Total Restricted Funds		\$380,707
Total Liabilities & Equity, Fund Principal, & Restricted Funds		<u>\$4,977,600</u>

The Woodlands Community Presbyterian Church
Summary of Restricted Accounts - WCPC Portrait
January to October 2017

Accounts	Beginning Balance	Restricted Revenue	Restricted Expenses	Ending Balance
Designated Reserves				
DG - General Operating				
1-802005 - Building & Grounds Reserve	\$29,221.02	\$5,599.04	\$2,425.96	\$32,394.10
1-802020 - Prepaid Pledge Reserve	\$11,000.00	\$0.00	\$11,000.00	\$0.00
1-802025 - 403(b) Plan	\$475.00	\$5,450.00	\$5,925.00	\$0.00
1-802026 - FSA Plan	\$2,140.60	\$3,762.27	\$4,430.19	\$1,472.68
1-802030 - ELP Payroll Tax Clearing	\$22.04	\$65,340.92	\$65,340.92	\$22.04
1-802045 - Prof. Dev. Carryover - PC A. Pastor	\$1,040.24	\$0.00	\$0.00	\$1,040.24
1-802050 - Weekly Sanctuary Flowers	\$2,155.00	\$1,950.00	\$3,050.00	\$1,055.00
1-802060 - Sanctuary Guild Reserve	\$82.89	\$1,399.42	\$0.00	\$1,482.31
Total DG - General Operating	\$46,136.79	\$83,501.65	\$92,172.07	\$37,466.37
Reimbursements				
1-803005 - Youth Trips - Non Mission	\$0.00	\$195.00	\$1,195.00	(\$1,000.00)
1-803015 - Men's Retreat Fees	(\$2,202.00)	\$6,930.00	\$7,080.00	(\$2,352.00)
1-803020 - Women's Retreat/Luncheon Fees	(\$574.15)	\$12,652.28	\$10,768.95	\$1,309.18
1-803040 - Miscellaneous Retreat Fees	\$5.00	\$0.00	\$5.00	\$0.00
1-803055 - Wedding Fees	\$1,437.50	\$663.00	\$1,280.00	\$820.50
1-803065 - Curriculum & Book Fees	\$3.47	\$570.50	\$584.15	(\$10.18)
1-803066 - Wednesday Evening Meal	\$1,061.10	\$2,230.00	\$1,794.56	\$1,496.54
1-803067 - Retiree Luncheon-monthly	\$0.00	\$303.00	\$50.00	\$253.00
1-803070 - Just Coffee	\$172.45	\$1,040.00	\$429.23	\$783.22
Total Reimbursements	(\$96.63)	\$24,583.78	\$23,186.89	\$1,300.26
Designated - Special Purpose				
1-802035 - Prayers & Squares	\$2,223.93	\$0.00	\$272.56	\$1,951.37
1-803045 - Children & Youth Trip Scholarships	\$9,217.23	\$3,873.75	\$4,804.32	\$8,286.66
1-804000 - Traditional/Sanctuary Choir	\$677.54	\$9.00	\$1,421.70	(\$735.16)
1-804002 - Music Reserve - Handbells	\$121.76	\$300.00	\$352.73	\$69.03
1-804007 - Bereavement Fund	\$0.00	\$105.00	\$105.00	\$0.00
1-804008 - Vacation Bible School Reserve	\$0.00	\$4,218.94	\$152.99	\$4,065.95
1-804009 - Youth-Designated Gifts	\$500.00	\$0.00	\$0.00	\$500.00
1-804011 - Youth Music Trip Scholarships	\$6,390.83	\$242.33	\$0.00	\$6,633.16
1-804012 - Youth Mission Trip Scholarships	\$5,049.25	\$0.00	\$0.00	\$5,049.25
1-804014 - Youth Group Meals Donations	\$635.49	\$0.00	\$0.00	\$635.49
1-804015 - Kitchen Angels Reserve	\$375.20	\$0.00	\$61.90	\$313.30
1-804021 - Peru Mission Trip	\$2,354.51	\$1,373.50	\$1,559.17	\$2,168.84
1-804023 - Love Your Neighbor Day	\$327.37	\$270.00	\$495.22	\$102.15
1-804040 - Prime Timers Reserve	\$506.32	\$0.00	\$0.00	\$506.32
1-804045 - Youth Fund - Non-Mission	\$3,392.13	\$7,233.75	\$13,540.11	(\$2,914.23)
1-804095 - Prayer Garden Reserve-40% of Book	\$1,632.43	\$1,120.00	\$1,386.12	\$1,366.31
1-804096 - PROJECTS-Tween Remodel & Side Yard	\$5,566.87	\$0.00	\$1,485.72	\$4,081.15
1-804099 - Miscellaneous Special Purpose	\$368.22	\$0.00	\$0.00	\$368.22
1-804100 - Memorial Gifts	\$1,694.63	\$1,805.00	\$0.00	\$3,499.63
1-804101 - Birthday Endowment Fund	\$0.00	\$487.00	\$0.00	\$487.00
1-804110 - BOOK - History of WCPC	\$0.00	\$300.00	\$330.18	(\$30.18)
1-810020 - Program/Mission/Benevolence Endow.	\$668.23	\$0.00	\$0.00	\$668.23
1-810025 - Capital Campaign Contributions	\$61,176.79	\$78,470.67	\$68,606.84	\$71,040.62
Total Designated - Special Purpose	\$102,878.73	\$99,808.94	\$94,574.56	\$108,113.11
DG - Mission Outreach				
1-805000 - Minister's Discretionary Fund	\$2,125.11	\$7,490.00	\$7,876.23	\$1,738.88
1-805001 - Christmas Offering	\$7,580.00	\$30.00	\$7,605.00	\$5.00
1-805002 - Alternative Christmas Market	\$7,069.05	\$29.94	\$7,078.99	\$20.00
1-805003 - 10% of Campaign Tithes	\$30,048.83	\$5,623.00	\$22,655.00	\$13,016.83
1-805005 - Disaster Relief	\$0.00	\$16,075.00	\$11,900.00	\$4,175.00
1-805006 - Pentecost Offering	\$0.00	\$2,088.00	\$2,088.00	\$0.00
1-805007 - Qtrly Presbytery Pmt Accumulation	\$0.00	\$22,060.00	\$19,160.00	\$2,900.00
1-805010 - 60% of History Book	\$3,323.94	\$180.00	\$400.00	\$3,103.94
1-805015 - One Great Hour of Sharing	\$50.00	\$5,134.00	\$5,184.00	\$0.00
1-805020 - Peace & Global Witness Offering	\$0.00	\$3,351.00	\$0.00	\$3,351.00
1-805025 - Youth Mission Trip Fees	\$948.10	\$0.00	\$0.00	\$948.10
1-805030 - Mission Trip Travel	\$2,315.74	\$370.00	\$200.00	\$2,485.74
1-805034 - ESL Children's Programs	\$5,432.65	\$555.00	\$1,243.29	\$4,744.36
1-805036 - Youth Seafarer's Kits	\$156.96	\$662.00	\$0.00	\$818.96
1-805037 - Angel Tree	\$220.08	\$0.00	\$0.00	\$220.08

The Woodlands Community Presbyterian Church
 Summary of Restricted Accounts - WCPC Portrait
 January to October 2017

Accounts	Beginning Balance	Restricted Revenue	Restricted Expenses	Ending Balance
1-805040 - Sunday School Offering	\$494.03	\$1,051.50	\$520.00	\$1,025.53
1-805045 - Youth - Mission Funds	\$495.81	\$0.00	\$0.00	\$495.81
1-805055 - Africa Partnership Fund	\$0.00	\$749.00	\$749.00	\$0.00
1-805060 - Habitat for Humanity Fund	\$20.00	\$51.00	\$0.00	\$71.00
1-805064 - Soles4Souls	\$180.70	\$0.00	\$0.00	\$180.70
1-805065 - Gathering Place Fund	\$2,879.42	\$0.00	\$1,575.09	\$1,304.33
1-805070 - Refugee Assistance Fund	\$137.45	\$2,325.00	\$2,248.41	\$214.04
1-805075 - Community Clinic Fund	\$0.00	\$236.49	\$236.49	\$0.00
1-805085 - Education Assistance Fund	\$2,345.00	\$0.00	\$2,345.00	\$0.00
1-805099 - Miscellaneous Mission Outreach Fund	\$13,220.47	\$5,432.47	\$15,816.37	\$2,836.57
Total DG - Mission Outreach	\$79,043.34	\$73,493.40	\$108,880.87	\$43,655.87
Total Designated Reserves	\$227,962.23	\$281,387.77	\$318,814.39	\$190,535.61

Date : 11/03/2017
Time : 12:54:41 PM

The Woodlands Community Presbyterian Church
Summary of Restricted Accounts - WCPC Portrait
January to October 2017

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Accounts	Beginning Balance	Restricted Revenue	Restricted Expenses	Ending Balance
<u>Permanent Restricted Funds</u>				
1-810000 - General Endowment	\$139,999.45	\$14,256.02	\$0.00	\$154,255.47
1-810030 - TPF - Sanctuary Guild Endowment	\$27,345.72	\$1,890.21	\$0.00	\$29,235.93
1-810045 - TPF - Music Endowment	\$6,062.74	\$617.38	\$0.00	\$6,680.12
Total Permanent Restricted Funds	\$173,407.91	\$16,763.61	\$0.00	\$190,171.52

The Woodlands Community Presbyterian Church
 Statement of Activities - WCPC
 January to October 2017

Accounts	MTD Actual (This Year)	MTD Budget (This Year)	MTD Budget Remaining (This Year)	YTD Actual (This Year)	YTD Budget (This Year)	YTD Budget Remaining (This Year)
Unrestricted Net Assets						
Change in Fund Principal	\$0.00			(\$15.00)		
Revenues						
Contributions	\$84,619.17	\$85,924.67	\$1,305.50	\$771,627.96	\$859,246.70	\$87,618.74
Miscellaneous Income	\$803.09	\$1,044.91	\$241.82	\$24,447.73	\$25,449.10	\$1,001.37
Other Revenues	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total Revenues	\$85,422.26	\$86,969.58	\$1,547.32	\$796,075.69	\$884,695.80	\$88,620.11
Net assets released from restriction	\$15,466.48			\$318,814.39		
Total Unrestricted Revenues	\$100,888.74	\$86,969.58	\$1,547.32	\$1,114,875.08	\$884,695.80	\$88,620.11
Expenses						
Building & Grounds	\$12,338.83	\$9,898.67	(\$2,440.16)	\$123,263.13	\$98,986.70	(\$24,276.43)
Insurance	\$6,213.00	\$2,058.33	(\$4,154.67)	\$24,245.50	\$20,583.30	(\$3,662.20)
Mortgage	\$8,180.00	\$8,208.33	\$28.33	\$81,800.00	\$82,083.30	\$283.30
Administration	\$3,666.95	\$2,666.67	(\$1,000.28)	\$26,375.61	\$26,666.70	\$291.09
Benevolence	\$5,252.72	\$8,938.67	\$3,685.95	\$74,286.31	\$89,386.70	\$15,100.39
Christian Enrichment						
Nursery	\$2,223.33	\$3,516.66	\$1,293.33	\$23,554.95	\$35,166.60	\$11,611.65
Children's Education	\$631.93	\$1,000.01	\$368.08	\$6,496.62	\$10,000.10	\$3,503.48
Adult Education	\$441.45	\$41.67	(\$399.78)	\$775.65	\$416.70	(\$358.95)
Total Christian Enrichment	\$3,296.71	\$4,558.34	\$1,261.63	\$30,827.22	\$45,583.40	\$14,756.18
Youth	\$177.40	\$666.67	\$489.27	\$2,558.30	\$6,666.70	\$4,108.40
Evangelism	\$469.66	\$374.99	(\$94.67)	\$2,477.66	\$3,749.90	\$1,272.24
Deacons	\$55.20	\$25.00	(\$30.20)	(\$49.74)	\$250.00	\$299.74
Finance	\$0.00	\$62.50	\$62.50	\$889.41	\$625.00	(\$264.41)
Anniversary	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Mission Outreach	\$720.00	\$300.00	(\$420.00)	\$2,989.62	\$3,000.00	\$10.38
Fellowship	\$337.78	\$416.67	\$78.89	\$3,825.85	\$4,166.70	\$340.85
Creation Care Team	\$0.00	\$6.25	\$6.25	\$75.00	\$62.50	(\$12.50)
Presbyterian Women	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Stephen Ministry	\$50.00	\$41.67	(\$8.33)	\$225.70	\$416.70	\$191.00
Personnel						
Pastor	\$13,449.00	\$13,510.50	\$61.50	\$134,974.76	\$135,105.00	\$130.24
Associate Pastor-Pastoral Care	\$7,604.82	\$7,604.83	\$0.01	\$76,048.21	\$76,048.30	\$0.09
Associate Pastor - Youth	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Reimbursements	\$432.17	\$1,491.01	\$1,058.84	\$9,914.90	\$14,910.10	\$4,995.20
Staff	\$26,697.23	\$27,369.69	\$672.46	\$263,849.59	\$272,446.90	\$8,597.31
Total Personnel	\$48,183.22	\$49,976.03	\$1,792.81	\$484,787.46	\$498,510.30	\$13,722.84
Worship						
Music	\$0.00	\$1,013.94	\$1,013.94	\$3,458.21	\$10,139.40	\$6,681.19
Services	(\$380.00)	\$277.74	\$657.74	(\$49.22)	\$2,777.40	\$2,826.62
Total Worship	(\$380.00)	\$1,291.68	\$1,671.68	\$3,408.99	\$12,916.80	\$9,507.81
Long Range Planning	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Debt reduction	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total Expenses	\$88,561.47	\$89,490.47	\$929.00	\$861,986.02	\$893,654.70	\$31,668.68
Other Expenses						
Other Expenses	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total Other Expenses	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Restricted Expense	\$15,466.48	\$0.00	\$0.00	\$318,814.39	\$0.00	\$0.00
All Expenses	\$104,027.95	\$89,490.47	\$929.00	\$1,180,800.41	\$893,654.70	\$31,668.68
Change in unrestricted net assets	(\$3,139.21)	(\$2,520.89)	\$618.32	(\$65,925.33)	(\$8,958.90)	\$56,951.43
Designated Reserves						
Contributions	\$49,982.88			\$281,387.77		
Net assets released from restriction	\$15,466.48			\$318,814.39		
Change in Designated Reserves	\$34,516.40			(\$37,426.62)		
Change in Permanent Restricted Funds	\$0.00			\$16,763.61		

The Woodlands Community Presbyterian Church
Statement of Activities - WCPC
January to October 2017

Accounts	MTD Actual (This Year)	MTD Budget (This Year)	MTD Budget Remaining (This Year)	YTD Actual (This Year)	YTD Budget (This Year)	YTD Budget Remaining (This Year)
Change in Net Assets	\$31,377.19			(\$86,588.34)		
Net Assets at beginning of period	\$283,404.61			\$401,370.14		
Current Net Assets	\$314,781.80			\$314,781.80		

Buildings and Grounds Team Minutes

Oct. 18, 2017

Present: Bill Bray, Jane Chesney, David Hitchcock, Matthew Jensen, Andy Ward, Bruce Lee

Opening prayer

Discussion Items:

- Reviewed the Facility Management Plan created by Todd Duncan and modified by Bruce. Bruce said that the section on HVAC will be expanded when LETSOS, our HVAC service contractor, provides a detailed equipment list of all the condenser units and air handlers. Also discussed the contact list associated with the facility plan and was decided to add Prayer Garden with David Hitchcock as the primary lead.
- Discussed the work activity list for Bless Friday (Nov. 24). Bill Bray would like to have a meeting on this as we draw closer to the date to make sure we have the most important work items identified.
- The Work Order list was reviewed. No changes were made.
- Discussed the outcome of the Ministry Fair. Only two people signed up and they were already known as volunteers.
- Jane updated us on her efforts to identify who is using storage area in the Hendricks Building. This led to a discussion about the need for guidelines accompanying the WCPC Events/Building Use Form. The guidelines would set expectations for set up and clean-up after using a room or facility.
- Reviewed January-September expenses and budget for Buildings and Grounds. One account is significantly over budget as it has in the past. In the past, the Buildings and Grounds Reserve Fund has been used to offset the higher expenses. It is expected that by the end of 2017 this fund will be exhausted.
- A discussion was held on Mow and Blow. The riding lawn mower is still not working and it is unknown when this can be resolved

Action Items:

- Bruce will continue to refine the Facility Maintenance Plan
- Bruce will contact Southeast Texas Tree about grinding/chipping of branches and limbs on Bless Friday.
- Bill will setup a meeting for finalizing work activities for Bless Friday

The meeting was closed in prayer.

Respectfully submitted,
Bruce Lee

Christian Education Minutes

October 29, 2017

Members Present: Jen Conner, Shirley Barclay, Audrey Keim, Susan Duncan, Marnie Bush, Bekah Rydarowski, Stephanie Keiser, Robin Ward, Mary Emerson, Amy Formolo

Jen Conner opened the meeting in prayer.

CAMP CHO-YEH

Core 2 is June 10-16, 2018. Stephanie will poll a few other families who typically go in July to see what the best week will be for them.

Trunk or Treat

The response to Trunk or Treat was very positive. Lots of families from ELP and ESL. Lots of trunks from WCPC members who don't have kids in the programs or have not had a trunk before! Stephanie took photos of the set up to help us remember for next year.

We need to place donation collection containers for the current mission in the food line as well.

Make popcorn ahead of the event, lots of waiting for it to pop.

Kona Ice well received, even though it was the first cool evening of the year.

We need to really plug making treats for the treat walk within the congregation, possibly asking the Cookie Ministry.

Help in the kitchen was WONDERFUL!!

Games for youth to run or participate in?

Next year-VBS trunk decorated with VBS theme and with save the date cards for the week of VBS.

***We will be sending the boy scouts a thank you card for all their help and hard work. They were very helpful and useful and we really appreciated all they did.

CAMP FUNDRAISER

The camp fundraiser will be **February 24, 2018**. We will be doing a game night again. Food will be coordinated by Audrey Keim, we will continue to have lots of children/youth involvement in the kitchen. Possible spaghetti dinner and mini

cheesecakes. There will be a fundraiser committee meeting **November 10th from 10-11 am.**

ADVENT FESTIVAL

December 3rd from 9:45-10:50 in the Fellowship Hall we will be having the annual Advent Festival and Alternative Market. Susan will be collecting names for a drawing for major nativity play parts. There will also be crafts for kids.

3rd/4th grade Sunday School will be selling jarred soup. Their assembly days will be November 12th and 19th.

5th/6th grades will be selling peppermint bark and cookies. They will prepare these at First Friday fellowship, December 1st.

SUNDAY SCHOOL

November 26th Godly Play response Day for 3rd-6th graders.

CHRISTMAS EVE

The Christmas program will take place at 5pm on December 24th.

Rehearsal for the Christmas program will take place during Sunday School, 9:45 am on December 24th. At 9:45 am the kids will pick out their costumes, practice their lines, do some activities and possibly watch a movie. There will be cocoa and cookies.

Friday, December 22nd we will prepare the costumes and get them set up in Fellowship Hall.

TWEEN BUSINESS

Fun Fridays-November 3rd at the Game Preserve; December 1st at WCPC preparing peppermint bark.

We are exploring ways to increase tween attendance and involvement. Shirley and Susan are willing to call families to remind them of Fun Fridays and other events, using the REMIND app, and encouraging the kids to bring a friend were some of the suggestions.

WAM MEALS

November 15th –Soup/sandwiches

December 13th- Breakfast for Dinner, pancakes (Stephanie) and breakfast casseroles

NEXT MEETINGS

November 10th from 10-11 am for Fundraiser Committee; November 10th from 11am-1pm Under 18 Ministries Spring Planning Meeting

January 10th at 6pm in CHEB after WND, childcare will be provided.

Safety and Emergency Steering Team

Team Composition

- Four to six individuals with expertise in safety, emergency response, or medicine and knowledge of WCPC facilities.
- May include representatives from Building & Grounds, Personnel, Worship committees as well as other concerned staff and congregation members.

Tasks

- Define types of emergencies to be addressed. These may include:
 - Medical
 - Sudden illness
 - Injury
 - Mental health crisis
 - Weather
 - Tornado
 - Nearby lightening, hail
 - Flooding, ice storm
 - Fire
 - Threatening intruder
 - Active shooter
- Identify Safety and Emergency Leaders. These may include:
 - WCPC staff
 - Sunday School, ELP, and ESL teachers
 - Ushers
 - Leaders of groups that regularly meet at WCPC
- Develop and document policies for responding to each type of emergency
 - Review current policies and recommend improvements (including ELP)
 - Include campus closure decision and communication procedures
- Identify safe shelter areas in each building (for tornadoes, windowless or with as little window exposure as possible). Could be labelled.
- Plan training for Safety and Emergency Leaders, including plans to refresh training over time
- Assemble list of trained medical personnel in the congregation (include cell #, typical locations on Sunday morning)
- Determine if additional building exits need to be marked, e.g. doors from sanctuary to choir room and A/C area. Identify if any currently locked exits should be fitted with crash bars to allow quick opening from the inside.
- Consider optional training for congregation
 - CPR/AED
 - First aid
 - Active shooter

Safety and Emergency Leaders

Capabilities

- Know location of emergency exits, safe shelter areas, fire extinguishers, fire alarm boxes, first aid kits, and defibrillator
- Know procedures for each type of emergency
- Keep list and know how to locate trained medical personnel on campus
- Know how to open windows in case they are needed for escape
- Provide directions to building occupants in event of an emergency

Training

- All replacements for existing leaders should be trained as part of handover.
- Annual refresher training and updates to list of leaders and medical personnel, prior to start of fall classes.

Example: Procedures for Tornado Threat

- When there is an active Tornado Watch that includes the area around WCPC, Safety and Emergency Leaders should monitor their phones for issuance of a Tornado Warning, or appoint someone in the room to do this.
- If a Tornado Warning is issued, Safety and Emergency Leaders should move building occupants to identified safe shelter areas and encourage everyone to remain there until the Warning is lifted.

Safe Shelter Areas (to be verified)

Sanctuary: Choir room, communion preparation room, parlor, restrooms

Fellowship Hall: kitchen, restrooms

Hendricks Education Building: rear corridor, restrooms

Children's and Youth Education Building: ???, restrooms

Office: copier room

Evangelism Team Report - October 2017

The Evangelism Team has not met since minutes were provided to Session from our September 11 meeting. The next meeting is scheduled for October 23 at 4 pm.

New Member Class

- The fall new member class began Oct. 1, led by Peggy Hendricks and Lucia Queen. Approximately 10 new members may join WCPC following this class. We will consider holding the next class in April and May, beginning right after Easter.

Sally K Ride Elementary Outreach

- Daniece Peck is working to schedule a meeting with the principal to explore ways that WCPC might engage with school families such as mentoring, tutoring, and reading buddies.
- Daniece mentioned that parking spaces are an ongoing need for the school, and this topic might be raised at the meeting. Particular needs are for parents visiting over lunch hour and perhaps teacher parking.

Campus Signage

- Bruce Lee and Sheree Fleming toured campus with two sign companies to obtain pricing proposals for the major elements of the Communication Team's proposal. A priced proposal for the major items will be presented to Session for review. As this was not contemplated in the Capital Campaign, we may wish to consider a separate appeal to the congregation for this purpose.
- Some of the smaller items recommended by the Sign Committee have already been handled, such as overhead signage for the first floor of the Education Building, a bulletin board to contain directional signage in the Hendricks Building, and acrylic sign holders for the classroom doors in Hendricks and the Education Buildings. Additional information about these items follows.
- We are considering purchasing one or two folding sidewalk signs. These may be useful for guiding visitors to campus for events such as seminars, registrations, ESL, Gathering Place, and for providing parking instructions. We welcome input on potential uses for these signs. Photos are included in the following report on campus signage.

Sign Up Genius

- We have purchased a subscription for 15 ad-free calendars/year on Sign Up Genius. This service can be used to schedule volunteers to work or provide contributions of food or supplies for church events. Beth North is coordinating the effort to make calendars available in one location via a link to Sign Up Genius from the church website. Users will have the choice of using their personal email address or creating a new address such as wcpc-greeters@gmail.com.
- Please contact Beth (bethnorth5@gmail.com) for assistance with setting up calendars. For each calendar, Beth needs to know:
 - o The current sign-up process used by each group
 - o The calendar owner, that person's current email, and whether they want a new email address
 - o Who else needs access to each calendar
- We have extended this request to the Deacons as well.

Materials for New Members and Visitors

- Lucia Queen is investigating refreshing the materials given to new members and visitors. This may include reusable shopping bags imprinted with WCPC identification.

Trunk or Treat

- The team will sponsor a car at Trunk or Treat, with a focus on inviting non-members to visit our Sunday School, worship services, and children's/youth events.

Last year the WCPC Sign Committee (Rev. Laura Grice, Andy Ward, Coulson Tough, and Cindy Looney) produced a recommendation for improvements to exterior and interior signage at WCPC. The Building & Grounds and Evangelism teams have implemented some of the simpler recommendations and are securing cost estimates for

November meeting to clean and ready the candles for the Christmas Eve service.

Nancy S. said the pews will be recovered in the next six months and it will be shame to have wax drip on them. A discussion on having battery operated candles was held. Nancy will research drip-less candles. The Guild thought we should discuss battery operated candles with David first before anything is done.

Pew Picking: Nancy C. reported that everything was going well.

OLD BUSINESS

Worship Committee Report: Nancy S. reported for Nancy C. that the Guild will have a table for the Mission Fair on October 15 and asked for volunteers to man it. The fair will be held between services. She will have the sign and other needed materials in her box. Nancy S., Jane and Chris will help out.

Sanctuary Guild Handbook: Carol brought a Sanctuary Guild Handbook that was made in 2005 to show the group and asked if we would like to update it. The group thought it was a good idea and important to give to new members.

(Carol decided later that she would mail the committee chairmen their particular section and let them update them. If no update is needed, return the copy anyway and write "No Revision Needed" on it. Return the updated copies at the November meeting.)

NEW BUSINESS

Thanksgiving Decorations for November: Carolyn H. suggested we have a work party at the November meeting to clean the Christmas Eve candles and decorate for Thanksgiving. We will have lunch after the meeting and then begin our work. Nancy K. will bring ice tea, Carolyn-fruit salad, Leila-crackers, Nancy S.-chicken salad sandwiches, Chris-cookies. If any others would like to bring sometime, please do. We will use paper goods from the church pantry.

Communion Table: Arlene asked if we could rethink having the Communion Table down front. She suggested the servers sit in the front pew closest to the ramp and walk up the ramp to receive the elements and have the ushers meet the servers at the end of the ramp and escort them to their stations. This way the Communion Table could remain on the Chancel area where it was designed to be and the steps could be avoided. Nancy C. is asked to present this idea to the Worship Committee.

Snack and Devotion for November: Instead of having a snack we will have a picnic lunch after the meeting. **Rev. Laura will bring the November devotion.** Many thanks to Leila for providing the snack for the September meeting and to Nancy C.

Worship Team Minutes
October 8, 2017

Present: David Jones, Jonathan Aigner, Bruce Lee, Nancy Schlirf, Nancy Castro

Nancy Castro opened the meeting with prayer.

Communion in December: Communion will be served on Dec. 3 at the 8:30 service by method of intinction and at the 11:00 service by the element trays passed down the pew rows. This will provide the Worship Team the opportunity to practice and attend to any problems experienced at 11:00 before we use this method for the 7:00 pm Christmas Eve Service. We anticipate the need for 8 servers to pass and receive the trays and 2 additional people to help monitor the trays and supply with fresh trays as the first ones get low.

SignUpGenius for Communion: In the upcoming months, we will be inputting information on the SignUpGenius for people to use if they would like to serve Communion. There will be information in the "Life of the Church" and the "Good News Herald" to inform them that they may sign up for serving Communion on the SignUpGenius. Those interested in serving Communion will be asked to give Shirley with their email information, and Shirley will forward it on to Nancy Castro. Their information will be added to the list and they will receive the monthly SignUpGenius request. Presently, people are asked individually, by phone or email, if they would like to serve.

Banners: The hooks and cord that hold the banners will soon be replaced.

Communion Table: The Communion table will stay down front due to concerns of moving the table and for the servers when walking up and down the steps while carrying the element trays. Though the Worship Team agreed that aesthetically the table looks best in the Chancel area, we decided that it is appropriate that it stay down.

Sanctuary Choir Performance: *The Word Became Flesh*

The Sanctuary Choir and small orchestra will be performing *The Word Became Flesh* on Dec. 17 at 7:00. Dinner in the Fellowship Hall will precede the concert. Cinda Hitchcock and Nancy Castro are organizing the dinner. The tentative plan is

to have Republic Grill cater the meal. Reservations and money for the meal will be taken in advance. Jonathan Aigner will arrange for the children's choir(s) to entertain during dinner.

Organ Project: Jonathan Aigner and his committee will further investigate the costs and feasibility, and seek another respected expert on pipe organs for the option of replacing the WCPC organ. The committee will consider all of the options of either replacing or repairing our existing organ. Our organ will cost approximately \$15,000 to repair now. Jonathan said that we will need to consider or anticipate that other parts of the instrument could wear out as well due to its age.

FCC Wireless Transmitters: There was discussion on where in the budget the cost of the transmitters will come from. Two of the transmitters can be replaced at a time, at the cost of \$300-\$400 a piece. David Jones and Laura Grice's will be replaced first.

Ministry Fair: Nancy Schlirf will be at the Worship Team table with sign-up sheets asking for members to consider being a part of the Sanctuary Guild, serving as an usher during the worship services, serving Communion, and giving The Prayer Of Thanksgiving.

Bruce Lee closed the meeting with prayer.

WCPC Children/Tween Ministry Meeting Minutes

October 8, 2017

Members in Attendance: Susan Duncan, Tricia MacDonald, Audrey Keim and Stephanie Keiser

Susan opened the meeting with a prayer.

OLD BUSINESS

Cho-Yeh dates for Summer 2018 were discussed. Majority of families are attending Core 2 (June 10-16).

Stephanie will reach out to the following families to see what weeks they are considering attending: Weaver, Whitehead, Woodside, Marin, Carpenter*, Gonzales

*Susan will send Stephanie Chip's email address.

We will have these dates ready to announce and market in January.

NEW BUSINESS

Wish list items for Children and Tween programs:

- New white boards for classrooms
- New TVs and media components for 204 and 205
- Small fridge and microwave for tween room
- 10-15 plastic bins for storage unit
- Godly play materials
 - o Books of the Bible
 - o Parables of Parables
 - o Easter cross*

*Susan will check this story to see if we might have another version of it to use. The one on the shelf has considerable wear to it.

Ministry Fair

Susan requested that adults not teaching during the Fair could be used to help facilitate the CE booth at the Fair.

Stephanie will draft a VBS volunteer form that will be displayed with signage and marketing materials for Shake it Up VBS Summer 2018.

Susan said the Moms group can display copies of their newsletter at the CE booth.

Stephanie will contact Robin/Shirley to make copies of the current newsletter.

Sunday School Open House

This event was well received last year, so we would like to schedule it for January 21, 2018 during the Sunday school hour. We discussed several ideas and are proposing to do a mixer in the Fellowship Hall with all adult Sunday school classes and children's Sunday school classes, except Pre-school. We would have assigned tables so each adult class will be paired with a specific grade-level children's class. We will play games related to Bible knowledge and enjoy fellowship time together. We would like to serve light refreshments (muffins, donuts, coffee, juice, etc.) as well.

Susan proposed matching the Monday morning Bible Study class with the Pre-school students. These women can pray for the children and if available, can come the last 15-20 minutes of the Sunday school hour to visit with the children.

Camp Fundraiser

Susan will seek clarification about the Game night currently scheduled in February. We might need to move it to March to coincide with the no fundraising policy currently in effect.

We also would like to see if Julie Jones is willing to organize a Rummage Sale in April. All proceeds raised at these 2 events would go to scholarship funds for sending kids to camp.

November 5th

- Chili Cook-Off Fundraiser after church
- Outing to 7 Acre Wood 1-5 PM \$7/person

Susan will create flyer to advertise event

Tween Business

Tween Room looks great! Big thanks to Marnie and Sally for their painting talents.

Fun Fridays- October only 3 showed up for Trunk or Treat planning

We discussed maybe advertising more and contacting parents might help increase attendance.

November – Game Preserve

December – Fellowship Hall to bake cookies and peppermint bark to sell at Alternative Market

We discussed some suggestions for outings in the spring:

- New Ultimate Ninja Warrior gym off of Hanna Rd.
- Inspire Rock
- Painting with a Twist – perhaps in April to make Mother's Day gifts

WAM Meals- Marnie and Robin to send out a sign-up email for

- October 18 – Pasta bar
- November 15 – Soup/Sandwiches

Trunk or Treat

We are thrilled by the many people who are going to help us coordinate this event this year.

- Parking – John Haynes
- Petting Zoo- MOT
- Food – Hospitality team (Cinda Hitchcock)
- Evangelism – placards to designate parking areas

We all agreed that we need more adult volunteers (especially trunks) , so Susan is going to create a sign-up for people to volunteer at various areas for a specific amount of time. Will send out in an all-church email. We agreed having a link to this on the church website would be a good idea as well.

Susan will make a large Piggy bank for MOT to use to collect donations for the Petting Zoo. (Ask Marnie for help.)

Boy Scouts will be available to help. We would like them to facilitate the inflatable sport zone.

We are not sure if Girl Scouts will be coming this year.

The Woodlands Community Presbyterian Church

An inclusive Church Family: Loving, Sharing and Serving Christ

Minutes for October 10, 2017

Participants: Patty Ahern (monitor), Carrie Bucki (assistant monitor)

Attendees: (13) Laura Grice, Patty Ahern, Carrie Bucki, Beth North, Kathy Bray, Barbie Hardy, Karen Gonzales, Kristen Campbell, Mignon Mabry, Janet Youngblood, Leslie Lee, Daniece Peck, Ria DuBruyn (session rep)

Devotional/Opening Prayer: Daniece Peck

Introductions/Team Building: Religious Colors by Patty Ahern

Review Minutes from September 12, 2017: approved

Financial Report: \$255

Session Report from September 19, 2017: Laura read Jane's report:

Deacon Report From 9-19-17 Session Meeting

Harvey Damage

- Approx. 700 homes in MC were flooded; Hand Me Up shop was flooded.
- Interfaith will move things out of the Fellowship Hall this week.
- Persons wishing to make \$\$ donations to help church members should direct their tax-deductible donation to the Minister Discretionary Fund; Gift cards for Interfaith can be dropped off at the church office.
- WCPC has a representative working with the PDA to get a disaster plan in place. A number of churches in our Presbytery were affected (Pines/St. Thomas/St. John's/ Dickinson/New Hope in Katy) as well as members of another church. The Presbytery had been working on a plan before Harvey hit but had to switch to a response effort. Members of the Presbytery have each been assigned one or two regions in the Presbytery to check in with individual churches in each region.
- A PDA recovery team may be coming to our area; Michelle Stelter advised them that we had housing for them.
- Christine and Janet Youngblood have offered to host a chili cook off on Nov. 5th at WCPC to support the Minister Discretionary Fund, specifically for Harvey relief. It will include a silent auction.

Team Reports

- **Building:** An estimate of approximately \$30K to paint/powerwash/prep and stain the exterior of buildings, doors, and walkway ceilings, was received. After much discussion as to which fund to use (eg. Capital vs Bldg. & Grounds Reserve), the session voted to use the reserve funds. Funds from the Capital campaign are designated for reupholstering the pew seats and sanctuary carpet and other items (approx. \$34K)
- **Sunday School:** 2 new Sunday School Classes are being offered.
- **The Children/Tweens Team** needs help (parking lot attendants; supervise/run games/decorate trunks) with Trunk or Treat - Oct. 27th, 6 pm - 7 pm games; 7:00 trick or treat.
- **Evangelism Team:** Have acquired Sign Up Genius; 15 "calendars" can be operating at any one time; Looking for Session volunteers for the welcome center in November; getting prices for new signage.
- **Fellowship:** the Session will host Wednesday Night dinner - first week in Oct./Dec/Feb/April, alternating with Deacons hosting it; Dinner groups are forming.
- **Finance:** Ria DeBruyn will lead the Stewardship Campaign - theme is "Choose Wisely, Live Fully"; Brandon Martin will video church members talking about why they love WCPC and want to fund it. Video will be shown on 3rd Sunday in November and on the website; The church had a deficit of \$54K at end of August - partly because people donated to PDA for Harvey Relief (\$13K so far).
- **MOT:** PDA will give a \$1K grant to any church worker affected by Harvey.
- **Worship:** The Choir Christmas concert will be Dec. 17th, preceded by a dinner. Since Christmas Eve is on a Sunday, there will be 4 worship services - the two regular services in the morning and 2 Christmas Eve services (5:00 and 7:00). The special Christmas Eve offering will be at the 5 & 7 services; the committee is assessing options for the organ - repair the existing one; buy a new one; buy a used one.

Other

- Sheree Fleming and Mignon Mabry will be ordained - date not yet set
- The issue of providing transportation to the Christmas dinner/concert for those uncomfortable/unable to drive after dark, was mentioned.
- Jamie Cooper and family have transferred membership to Christ Church.

Mark your calendars:

- September 27 (Wednesday) - Adult Lunch
- October 15th (Sunday) - Mission Fair
- October 22nd (Sunday) - Mission Sunday
- November 4th (Saturday) - 9:00 am - noon - Poverty Simulation experience in Fellowship Hall
- November 5th (Sunday) - Chili Cook off

Submitted by: Jane Harding

Ministry Team Reports:

Baby: Beth North & Jane Harding - Baskets given to the Augier and Kuehler families; new additions are adoptions by Chris & Jessica Chagla (Lucy) and Alan & Shana Gutierrez (Emerson)

Bereavement: Laura Grice & Ed Allen - no report

Card: Karen Gonzales & Leslie Lee - October birthday cards sent; cards sent to Sam Davis, Roger Richardson, Steve Shu

Cookie: Barbie Hardy & Jane Harding - no report

Home Outreach: Tammy Rand & Mignon Mabry - the team has begun visiting members on their homebound list; let them know if you would like to help or join on a visit

Hospital: Kathy Bray & Daniece Peck & Debra Martinez - Kathy visited Sam Davis

Meal: Janet Youngblood & Erin Michaelis - no report

New Member: Mary Jo Chapman & Kristen Campbell - the New Member class has 11 prospective members; Kristen will be attending the next session

Prayer: Kim Petrie- Family Report of needs, prayers or concerns: no report

Deacon Family Reports: Updates given on the WCPC families that were affected by Harvey

Associate Pastor Report: The Ministry Fair on October 15 will have a Deacon's table from 9:45-11:00 & after the 11:00 service with ministry team sign-ups; Stephen Ministry will also have information on our table.

Old Business:

1. Transportation Ministry - this ministry will need Session approval. We need to craft a policy for the Session to look over and approve. Drivers will need to be verified of their driving record by filling out a form.

New Business:

1. The Session Evangelism Team would like our input on 3 items:
 - a. Welcome Center - openings beginning in October for the Deacons to greet visitors and opportunities to showcase a ministry using the campus monitors, if interested.
 - b. Sign-Up Genius - notify Beth North if you need it; she has 15 sign-ups available to use, this is linked through the WCPC webpage
 - c. Campus Signage Update - plus Deacon input on potential uses for a folding sidewalk sign.

Next Deacon Meeting: **Note the Date Change:** Tuesday, November 28, 2017 (this is a combined meeting with the Session)

Next Session Meeting: Tuesday, October 17, 2017: Kristen Campbell

Deacon's Joys and Concerns:

Kathy Bray announced that the Deacon's next WAM dinner night will be November 1. She will send out a sign-up.

Janet Youngblood announced the *Chili Cook-off & Salsa Challenge* on November 5 from 11-1 pm. Proceeds will benefit the Pastor's Discretionary Fund for church families affected by Harvey; Donations needed from the community for the Silent Auction, Chili teams needed, Chili makers needed for the lunch bowls.

Closing Prayer: Barbie Hardy

Adjournment Signature & time:

Meeting adjourned at 8:32 p.m.

Respectfully submitted,

Carrie Bucki

SANCTUARY GUILD MINUTES

October 4, 2017

Present: Chris Duncan, Bettie Martinez, Nancy Keifer, Leila Christoffel, Carolyn Hudson, Ginger Holly, Jane Simmons, Arlene Boyer, Nancy Schlirf, and Carol Palmquist

Welcome: Carol welcomed everyone, especially Ginger Holly who is now free to return to the Guild. (Carolyn H., would you please add Ginger's name to the Guild Directory and distribute new copies to everyone at the November meeting?)

Devotion: Chris gave a devotion from Jesus Calling about God's spirit is in each believer and we should rely on the power of his presence in directing our paths. A prayer for comfort was given concerning the tragedy in Las Vegas last Sunday.

David's Request: Rev. Jones asked for two or more volunteers to be in a five-minute video and tell why they love WCPC. The video will be part of the Stewardship Campaign. Brandon Martin, a professional cameraman and church member, will film the videos. Nancy Schlirf and Chris Duncan will be our representatives. They will meet after church on Sunday to be filmed.

David also informed us that Bruce Lee will have the painters install new hooks/pulley systems for the banners when they come to paint doors, etc. at the church. The Guild decided to replace the other hook/pulley also and buy strong nylon cord for the banners. Arlene will purchase the cord and Nancy will talk to Bruce about the hardware needed.

Reports:

Banners: See above information.

Communion: Arlene will be ordering cups this month. She thanked everyone who has helped in various ways to make her job easier. Carol complemented Arlene on her beautiful World Communion centerpiece. Jane and Carolyn Hudson will prepare communion for both services in November.

Since Nancy Castro was unable to attend, Nancy S. asked for volunteers to serve communion in November. Arlene/ Dale and Ginger/Jim volunteered for the 8:30 and Nancy K. and Chris/ Todd will be back-ups for the 11:00 service.

Flowers: Carol and Nancy have started sign-ups for Sanctuary Flowers and Christmas Poinsettias. Nancy has ordered 60 plants. Leila thanked Jane for the beautiful flowers given last Sunday in honor of the Sanctuary Guild.

Candles and Paraments: Bettie, representing Jonny, asked that members stay after the