

The Woodlands Community Presbyterian Church
Under 18 Team Meeting
Minutes for November 10, 2017

Meeting was called to order at 11:14am

In Attendance: Robin Ward, Marnie Bush, Jen Conners, Carrie Bucki, Megan Hansen, Danelle Liddell, Susan Duncan, Shirley Barclay, Audrey Keim, Tricia MacDonald, Nancy Hathaway, Stephanie Keiser

- Megan Hansen prayed
 - Game Night meeting update:
 - February 24, 5:30-8pm- Save the date/begin promoting
 - Kids will eat the food we are serving after adults served
 - Need people to help at sign up table
 - Theme is "Through the Generations"
 - Would like to get ELP included/involved
 - Pasta bar, salad, bread baskets
 - Buffet style service with Youth serving food
 - Offer transportation? (Transportation ministry?)
 - Winter/Spring schedule:
 - January:**
 - Jan 4-5 Youth lock in - go to seafarers and then fun & games lock in at WCPC
 - Jan 11 Tweens First Friday: Ninja Warrior outing
 - Jan 17 WAM Meal Taco Bar
 - Jan 20 PNO
 - Jan 20-21 Confirmation Retreat in Houston
 - Jan 27 Love your neighbor day
 - February:**
 - Feb 2 Tweens Games at WCPC
 - Feb 4 Souper Bowl of Caring
 - Feb 11 Children's Sabbath
 - Feb 14 Ash Wednesday
 - Feb 17 PNO (Youth help with snowball fight)
 - Feb 21 WAM Meal Fish sticks, mac n chees, soups
 - Feb 24 Game night
 - March:**
 - Mar 2 Tweens Artrageous make mother's day gifts
 - Mar 2-4 Conclaves
 - Mar 10 Food Fair (Woodforest stadium?)
 - Mar 18 Youth Kayak after church
 - Mar 21 WAM Meal Potato Bar
 - Mar 24 PNO
 - Mar 30 Easter Egg hunt
 - April**
 - Apr 1 Easter
 - Apr 13 Youth and Tweens work together 6-8pm for Garage sale, pizza at WCPC for dinner then head out for frozen yogurt or ice cream
 - Apr 14 Garage Sale
 - Apr 21 PNO Earth Day
 - May**
 - May 4 Tweens: May the Force be with You: Star Wars Escape Room by Betsy Whitehead - Invite the Youth
 - May 13 Teacher Appreciation Sunday
 - May 20 Confirmation Sunday/Pentacost Sunday (ask Leigh, Amy, Karen to help with reception)

- June**
 - June 3 Graduation Sunday (Need Session approval for this date or another option)
 - Jun 3-17 Family Promise
 - June 10-16 Cho-Yeh designated week
 - June 24-29 Mo Ranch Celebration
 - July**
 - July 8-12 Mo Ranch Jr. High Jubilee
 - July 16-20 VBS
 - o Scholarship update:
 - March 11 Deadline for application
 - April 20 Under 18 meet to discuss scholarship distribution % based on money raised at Game night and Garage Sale
 - o College Students:
 - It was suggested that the Youth or someone begin coordinating sending cards/ care packages to our college students
 - Dianne Lundgren had discussed doing this; need to follow up with her
- Meeting adjourned at 1:03pm

Next Under 18 meeting scheduled for April 20th at 11:00am in CHEB

Evangelism Team Minutes - November 2017

The Evangelism Team met on October 23 and November 13.

New Member Class

- The fall new member class concluded on Oct. 29. The Session voted to receive 12 new members from this class. In addition, three new members were received in September. We will consider holding the next class in February and the annual new member brunch in March.

Sally K Ride Elementary Outreach

- Rev. David Jones, Daniece Peck, and Peggy Hendricks met with principal Meghan Burnham and Assistant Principal Laura Collins on October 16.
- Mentoring seemed to be the service that was of most interest. They will get back to us with more information but we believe that the commitment is typically 30 minutes/week over lunch hour. Volunteer mentors will need to undergo a background check.
- Parking - David confirmed that the school is welcome to use up to 20 parking spaces in the rows closest to W. Panther Creek in the WCPC parking lot during the lunch period. We plan to communicate that they can also use our parking lot for evening events with prior approval.
- Baked goods donations for the teachers' lounge would also be welcome. The Hospitality team has been alerted so that surplus baked goods can be taken there.
- Other nearby schools such as Glenloch may have greater support needs. The Evangelism team recommends starting the relationship with Sally K Ride before approaching another school but that is something that might be considered in the future.

Campus Signage

- Bruce Lee and Sheree Fleming toured campus with two sign companies to obtain pricing proposals for the major elements of the Communication Team's proposal. Evangelism plans to fund two campus maps, four exterior building signs, and a directional sign for the rear of the Hendricks Education Building corridor from its remaining 2017 budget. Building & Grounds will fund the replacement of accessible parking signs.
- In early 2018, Evangelism and Building & Grounds propose to purchase entrance signs for the front and rear parking lots; ceiling-mounted wayfinding signs for the area around the sanctuary, Fellowship hall and office; and a replacement for the old wood pillar-mounted sign near the courtyard. A package describing the bid process and illustrating these items is attached.
- Proposals are being developed for dimensional letter signs for the Hendricks Building canopy and for a new monument sign on W. Panther Creek. These proposals will be presented to the Session for review. As these were not contemplated in the Capital Campaign, we may wish to consider a separate appeal to the congregation for this purpose.
- Three folding sidewalk signs have been purchased and were first used for Trunk or Treat. Contact Shirley Barclay in the church office to use the signs.



Evangelism Team Minutes – November 2017

- We have two vendors for the inserts, which are made of a durable corrugated plastic material and measure 24" x 36". They require about three days of lead time. The cost is ~\$25 for one side.
 - **Fast Signs:** Chris Stone [281-292-6059](tel:281-292-6059).
 - **Signs Now:** Kathy Sorensen (office manager), Jessi Brown (designer). [281-292-9098](tel:281-292-9098).

SignUp Genius

- SignUp Genius is up and running on the WCPC website. A link to the complete set of SignUp Genius tabs is located under Adult Connect. Up to 15 signup tabs can be running at one time. Links to specific tabs can also be set up in the submenus or from scrolling banners that are used to publicize an event.
- To add a calendar, email Beth North (bethnorth5@gmail.com) and Shirley Barclay at WCPCSignupgenius@gmail.com
- For each calendar, Beth needs to know:
 - The current sign-up process used by each group
 - The calendar owner, that person's current email, and whether they want a new email address that is distinct from their personal email address
 - Who else needs access to each calendar

Welcome Center and Greeters

- Several new greeters were identified at the Ministry Fair. Greeter sign-ups are now located on SignUp Genius, which can be accessed from the general SignUp Genius link under Adult Connect or from the Greeters' section of the Adult Connect/Serving Within dropdown.
- Welcome Center hosts are needed for all months. This involves greeting everyone that visits the Welcome Center before and between services. It provides a chance to talk with members and visitors about your organization and to provide a welcome to the church. Slides may also be provided for display on the campus video monitors. Contact John Haynes or Sheree Fleming to volunteer.

Materials for New Members and Visitors

- Lucia Queen is investigating refreshing the materials given to new members and visitors. This may include reusable shopping bags imprinted with WCPC identification.

The next Evangelism team meeting will be December 11 at 4 pm.

SANCTUARY GUILD MINUTES

November 1, 2017

Present: Nancy Schlirf, Leila Christoffel, Ginger Holly, Carolyn Hughes, Arlene Boyer, Bettie Martinez, Jonny Cain, and Carol Palmquist

Welcome: Carol welcomed everyone and we were very pleased to have Rev. Grice attend our meeting.

Devotion: Rev. Grice, since it was All Saints Day, read from Hebrews 11 and 12 which tells of the "Honor Roll of Saints" in the Old Testament. Then she asked members to reflect on the saints in their lives who helped them grow in faith. Jonny, Carolyn, and Nancy K. shared their stories and Carol remembered our Guild saints who are no longer with us: Annalee, Dorothy Paul, Millie, Dottie, and Gloria.

Reports:

Banners: The painters will come on November 13 at which time they will replace the broken pulley. Nancy will have several types of pulleys to select from. There will be no charge if they can use a ladder. Arlene bought new cords and has given them to Bruce Lee.

Nancy will go through the old banners and take inventory. We may need to donate some. She also commented that the furnace room needs to be cleaned out as it is a fire hazard. Some Guild members need to be there when Building and Grounds clean it out as we have some things stored there.

Communion: Carolyn and Jane will prepare communion this Sunday and Bettie and Jonny will prepare for Christmas Eve at the 7:00 service.

Arlene reported that our local Lifeway carries the little communion cups and will purchase more for our supply.

Flowers: Carol reported that flower sign-ups are going slowly as they did last year. Virginia Breau will man the sign-up table for November.

Nancy K. has almost sold all of the 60 poinsettias. She and Nancy S. will leave their plants for Sunday, Dec. 31 since there will be no flowers.

The plants will be delivered on Dec. 8. Arlene, Ginger and Jim Holly will help Nancy place the plants. Others are invited to help. Nancy will contact the helpers when the plants arrive.

Candles and Paraments: Jonny has ordered more handheld candles.

Pew Picking: No report as Nancy C. was unable to attend.

OLD BUSINESS:

Worship Committee Report: Nancy S. reported for Nancy C. that we will pass the communion elements down the pews as a trial on Sunday, December 3 at the 11:00 service. The 8:30 service will be served as usual.

On Christmas Eve Sunday, Dec. 24, communion will be passed down the pews at the 7:00 pm service. More trays may be needed to accommodate a large crowd. There will be just two services -- the 5:00 for children and the 7:00.

Directory: Carol thanked the members who updated their job descriptions. She hopes to have the directory finished in the next few months.

NEW BUSINESS:

Advent Decorating: We will decorate the sanctuary and the tree on Thursday, November 30. Nancy Shlirf will contact us.

Nancy reported that our present tree is showing a lot of wear and tear. Since we have \$1,482.00 from our Wickizer endowment the members decided to purchase a new pre-lit tree that is at least 14 feet tall. Members are asked to contact Nancy S. if they spot a good deal.

Christmas Party: If anyone is interested in hosting a party, please contact Carol.

Moderator for Jan.-May: Carol asked if anyone is interested in being the moderator for the spring. If so, contact her.

Other: Carol reminded the group of Daylight Savings Time this Saturday and to turn their clocks back. She also shared a message from a recent devotion regarding servant hood. "Servanthood is not about what we do; it's about who we are."

There will not be a December Guild meeting.

Sign-up for January: Arlene will bring a snack and Ginger will bring the devotion.

Closing Prayer: Rev. Grice dismissed the meeting with prayer.

Lunch and Work Party: After a wonderful picnic lunch the members cleaned candles for Christmas Eve and some Thanksgiving decorations were put out. Many thanks to

Mission Outreach Team Minutes

7:00 pm Nov 7, 2017

MOT Mission Statement:

“Because God’s love knows no bounds, the Mission Outreach Team encourages the congregation of WCPC to be a servant people, witnessing to the light of Christ through actions and words so that the world might know the grace, peace and love of God.”

Attending: Gordy Lentz, Louise Crider, Doug Cordier, Gary & Mary Jo Chapman, Mike Queen, David Martinez, John Hathaway, Michele Stelter, Sally Shu, Kathy Bray and Laura Grice.

Louise gave the devotional from ‘Guerrillas of Grace’. Louise opened the meeting with prayer.

Minutes from the Oct 3, 2017 meeting were approved.

Project Reports:

- Mission Sunday Weekend - Kim Jurczyk, a recent YAV, and Nancy Collins. a PCUSA mission worker, shared about their work in Zambia. The Social Justice Forum meeting, Worship Services, Sunday School and Africa Partnership Group meeting were all very well received.
- Peanut Butter was made last week. We had about 20 volunteers. Next year our day will be Aug. 17.
- Poverty Simulation – The program was successful and sufficiently attended. On Tuesday, Nov 14 there will be an Empty Bowls Lunch at the new Salvation Army.
- Peru –Gary reported:
 - 2018 Mission Trips. Gary is tracking the planned 2018 trips of WCPC, WPC, CLPC, FPCB and FPCK.
 - The FPCK Mission Partner’s visit to Houston has been postponed from Nov/Dec until after the first of the year.
 - Peru Mission Team will have a table at the Alternative Market.
 - PCUSA Peru Mission Coordinator thru Red Uniendo Manos has found a possible new partner, a School/Refuge for Abused Girls & Women.
- Africa
 - The Africa Partnership Group purchased a small computer and has sent it via a PCUSA co-worker to our student, Deng, in South Sudan.
 - Communication has improved with the UCZ Siavonga congregation. Construction of their building is moving along. It was moved and passed to send them \$3,000 to help with their church construction costs.
 - It was moved and passed to send the \$2,000 contribution originally budgeted for the Namumu Orphanage to the Chusefu Seminary in the eastern province of Zambia.

- Gordy can host Elijah Mwandall, the UCZ pastor from Zambia at Austin Seminary , from Dec. 16 to 18. Hosts are needed for Dec 19 to 22.
- Habitat – Construction going well; the roof trusses are up. Our next work day is Nov. 18.
- Angel Tree Starts Nov 19.
- Stockings for DeGeorge and Haven of Hope. MOT will sponsor a \$5 gift card in each stocking.
- Bless Friday. Nov 24, will clean up around the church and possibly send work teams to flooded homes in the area if needed.
- Gathering Place- Kathy Bray said they are having 25 families attend and have a waiting list of 6 families. The program is at capacity. May need to include the Gathering Place in the 2018 Benevolence Budget.

Mission Facilitator's Report:

- Had a lot of nice thank you notes; PDA for Harvey, Food Bank for the backpack donation, Pentecost Offering, and Interfaith Community Clinic.
- Up to date financial statements were distributed.

New Business – Seventy-five percent of the 2017 Christmas Offering will be sent to the CCAP Community Schools in Lusaka Zambia for the purchase of text books.

Associate Pastor's Report: No report.

Devotional for Next Meeting – Sally Shu

Next Meeting Date – Dec 5, 2017.

Laura closed meeting with prayer.

Upcoming dates:

- Faiths Together – Thanksgiving Observance – 11/14 at Trinity Episcopal
- Angel Tree – 11/19
- Bless Friday – 11/24
- Alternative Market – 12/3

Worship Team Minutes November 12, 2017

Present: David Jones, Jonathan Aigner, Eleanor Stone, Nancy Castro

Nancy Castro opened the meeting with prayer.

Organ Project: Jonathan Aigner and his committee are continuing to research the costs of a refurbished pipe organ and the cost of refitting the sanctuary to accommodate the pipes. Jonathan is talking with other people from churches that have purchased a refurbished organ and asking about the costs of the changes to their sanctuaries. He is working to arrive at an approximate dollar amount for what purchasing a used pipe organ will prospectively cost for WCPC. The amps on the existing organ needs \$15,000 worth of repairs. Presently, the organ is producing about 40% of the original sound, and because of the age of our organ, there is concern that other repairs will be needed in the next few years. A digital replacement with improved sound technology would be in the range of \$150,00-\$200,000.

Children's Choir: A suggestion has been brought to the Worship Team that the Children's Choir be taped on the Sundays in which they sing at the 11:00 worship service in order to be played during the next Sunday's 8:30 worship service. Jonathan Aigner will discuss with Chris Liddell to see if this can be accomplished and done well.

Communion: At the Dec. 3rd 11:00 am and Christmas Eve 7:00 pm services, Communion will be served by passing the element trays down the pew rows. Servers for each will be asked to arrive 30 minutes prior to the service for instructions. At the 8:30 am service on Dec. 3rd, Communion will be served by coming forward to stations to receive the elements.

FCC Wireless Transmitters and Headsets: The Worship Team will be replacing the pastor's transmitters and headsets. Jeff Keiser has researched and has been asked to purchase them.

Sanctuary Guild: See attachment

November 28, 2017

Fellowship Team Report

- Wednesday Night Dinners, 2nd and 4th Wednesdays, average attendance, 50 – 60 children and adults.
- Christmas Dinner before Choir Concert, December 17, 5:00 p.m.

Creation Care Team Report

- Monthly recycling pick-up by CCT members now includes ELP and cardboard boxes.
- Thinners & Sinners garden maintenance meets 2nd & 4th Friday mornings.
- Earth Care Congregation Audit to begin soon; Session will be requested to approve ECC Application for 2018 at January meeting

Submitted by Cinda Hitchcock

The Woodlands Community Presbyterian Church
Statement of Activities - WCPC
January to November 2017

Accounts	MTD Actual (This Year)	MTD Budget (This Year)	MTD Budget Remaining (This Year)	YTD Actual (This Year)	YTD Budget (This Year)	YTD Budget Remaining (This Year)
Unrestricted Net Assets						
Change in Fund Principal	\$0.00			(\$15.00)		
Revenues						
Contributions	\$78,316.44	\$85,924.67	\$7,608.23	\$849,944.40	\$945,171.37	\$95,226.97
Miscellaneous Income	\$784.44	\$1,044.91	\$260.47	\$25,232.17	\$26,494.01	\$1,261.84
Other Revenues	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total Revenues	\$79,100.88	\$86,969.58	\$7,868.70	\$875,176.57	\$971,665.38	\$96,488.81
Net assets released from restriction	\$26,368.56			\$345,182.95		
Total Unrestricted Revenues	\$105,469.44	\$86,969.58	\$7,868.70	\$1,220,344.52	\$971,665.38	\$96,488.81
Expenses						
Building & Grounds	\$12,531.58	\$9,898.67	(\$2,632.91)	\$135,794.71	\$108,885.37	(\$26,909.34)
Insurance	\$0.00	\$2,058.33	\$2,058.33	\$24,245.50	\$22,641.63	(\$1,603.87)
Mortgage	\$8,180.00	\$8,208.33	\$28.33	\$89,980.00	\$90,291.63	\$311.63
Administration	\$2,723.03	\$2,666.67	(\$56.36)	\$29,098.64	\$29,333.37	\$234.73
Benevolence	\$15,246.30	\$8,938.67	(\$6,307.63)	\$89,532.61	\$98,325.37	\$8,792.76
Christian Enrichment						
Nursery	\$2,341.99	\$3,516.66	\$1,174.67	\$25,896.94	\$38,683.26	\$12,786.32
Children's Education	\$1,857.67	\$1,000.01	(\$857.66)	\$8,354.29	\$11,000.11	\$2,645.82
Adult Education	\$142.78	\$41.67	(\$101.11)	\$918.43	\$458.37	(\$460.06)
Total Christian Enrichment	\$4,342.44	\$4,558.34	\$215.90	\$35,169.66	\$50,141.74	\$14,972.08
Youth	\$0.00	\$666.67	\$666.67	\$2,558.30	\$7,333.37	\$4,775.07
Evangelism	\$576.37	\$374.99	(\$201.38)	\$3,054.03	\$4,124.89	\$1,070.86
Deacons	\$0.00	\$25.00	\$25.00	(\$49.74)	\$275.00	\$324.74
Finance	\$1,291.00	\$62.50	(\$1,228.50)	\$2,180.41	\$687.50	(\$1,492.91)
Anniversary	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Mission Outreach	\$150.26	\$300.00	\$149.74	\$3,139.88	\$3,300.00	\$160.12
Fellowship	\$367.21	\$416.67	\$49.46	\$4,193.06	\$4,583.37	\$390.31
Creation Care Team	\$0.00	\$6.25	\$6.25	\$75.00	\$68.75	(\$6.25)
Presbyterian Women	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Stephen Ministry	\$75.00	\$41.67	(\$33.33)	\$300.70	\$458.37	\$157.67
Personnel						
Pastor	\$13,449.00	\$13,510.50	\$61.50	\$148,423.76	\$148,615.50	\$191.74
Associate Pastor-Pastoral Care	\$7,604.82	\$7,604.83	\$0.01	\$83,653.03	\$83,653.13	\$0.10
Associate Pastor - Youth	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Reimbursements	\$503.57	\$1,491.01	\$987.44	\$10,418.47	\$16,401.11	\$5,982.64
Staff	\$26,859.42	\$27,369.69	\$510.27	\$290,709.01	\$299,816.59	\$9,107.58
Total Personnel	\$48,416.81	\$49,976.03	\$1,559.22	\$533,204.27	\$548,486.33	\$15,282.06
Worship						
Music	\$287.75	\$1,013.94	\$726.19	\$3,745.96	\$11,153.34	\$7,407.38
Services	\$409.91	\$277.74	(\$132.17)	\$360.69	\$3,055.14	\$2,694.45
Total Worship	\$697.66	\$1,291.68	\$594.02	\$4,106.65	\$14,208.48	\$10,101.83
Long Range Planning	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Debt reduction	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total Expenses	\$94,597.66	\$89,490.47	(\$5,107.19)	\$956,583.68	\$983,145.17	\$26,561.49
Other Expenses						
Other Expenses	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total Other Expenses	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Restricted Expense	\$26,368.56	\$0.00	\$0.00	\$345,182.95	\$0.00	\$0.00
All Expenses	\$120,966.22	\$89,490.47	(\$5,107.19)	\$1,301,766.63	\$983,145.17	\$26,561.49
Change in unrestricted net assets	(\$15,496.78)	(\$2,520.89)	\$12,975.89	(\$81,422.11)	(\$11,479.79)	\$69,927.32
Designated Reserves						
Contributions	\$33,489.12			\$314,876.89		
Net assets released from restriction	\$26,368.56			\$345,182.95		
Change in Designated Reserves	\$7,120.56			(\$30,306.06)		
Change in Permanent Restricted Funds	\$0.00			\$16,763.61		

Date : 12/06/2017
Time : 10:39:13 AM

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Statement of Activities - WCPC
January to November 2017

Accounts	MTD Actual (This Year)	MTD Budget (This Year)	MTD Budget Remaining (This Year)	YTD Actual (This Year)	YTD Budget (This Year)	YTD Budget Remaining (This Year)
Change in Net Assets	<u>(\$8,376.22)</u>			<u>(\$94,964.56)</u>		
Net Assets at beginning of period	\$314,781.80			\$401,370.14		
Current Net Assets	\$306,405.58			\$306,405.58		

The Woodlands Community Presbyterian Church
Summary of Restricted Accounts - WCPC Portrait
January to November 2017

Accounts	Beginning Balance	Restricted Revenue	Restricted Expenses	Ending Balance
Designated Reserves				
DG - General Operating				
1-802005 - Building & Grounds Reserve	\$29,221.02	\$5,599.04	\$2,425.96	\$32,394.10
1-802020 - Prepaid Pledge Reserve	\$11,000.00	\$1,000.00	\$11,000.00	\$1,000.00
1-802025 - 403(b) Plan	\$475.00	\$6,025.00	\$6,500.00	\$0.00
1-802026 - FSA Plan	\$2,140.60	\$4,153.93	\$3,206.79	\$3,087.74
1-802030 - ELP Payroll Tax Clearing	\$22.04	\$73,125.86	\$73,125.86	\$22.04
1-802045 - Prof. Dev. Carryover - PC A. Pastor	\$1,040.24	\$0.00	\$0.00	\$1,040.24
1-802050 - Weekly Sanctuary Flowers	\$2,155.00	\$2,725.00	\$3,200.00	\$1,680.00
1-802060 - Sanctuary Guild Reserve	\$82.89	\$1,399.42	\$0.00	\$1,482.31
Total DG - General Operating	\$46,136.79	\$94,028.25	\$99,458.61	\$40,706.43
Reimbursements				
1-803005 - Youth Trips - Non Mission	\$0.00	\$195.00	\$1,195.00	(\$1,000.00)
1-803015 - Men's Retreat Fees	(\$2,202.00)	\$6,930.00	\$7,080.00	(\$2,352.00)
1-803020 - Women's Retreat/Luncheon Fees	(\$574.15)	\$13,692.28	\$10,768.95	\$2,349.18
1-803040 - Miscellaneous Retreat Fees	\$5.00	\$0.00	\$5.00	\$0.00
1-803055 - Wedding Fees	\$1,437.50	\$663.00	\$1,280.00	\$820.50
1-803065 - Curriculum & Book Fees	\$3.47	\$570.50	\$764.06	(\$190.09)
1-803066 - Wednesday Evening Meal	\$1,061.10	\$2,387.00	\$2,096.21	\$1,351.89
1-803067 - Retiree Luncheon-monthly	\$0.00	\$303.00	\$471.46	(\$168.46)
1-803070 - Just Coffee	\$172.45	\$1,060.00	\$1,182.69	\$49.76
Total Reimbursements	(\$96.63)	\$25,800.78	\$24,843.37	\$860.78
Designated - Special Purpose				
1-802035 - Prayers & Squares	\$2,223.93	\$0.00	\$331.56	\$1,892.37
1-803045 - Children & Youth Trip Scholarships	\$9,217.23	\$3,873.75	\$4,804.32	\$8,286.66
1-804000 - Traditional/Sanctuary Choir	\$677.54	\$9.00	\$1,421.70	(\$735.16)
1-804002 - Music Reserve - Handbells	\$121.76	\$300.00	\$352.73	\$69.03
1-804007 - Bereavement Fund	\$0.00	\$105.00	\$105.00	\$0.00
1-804008 - Vacation Bible School Reserve	\$0.00	\$4,218.94	\$152.99	\$4,065.95
1-804009 - Youth-Designated Gifts	\$500.00	\$0.00	\$0.00	\$500.00
1-804011 - Youth Music Trip Scholarships	\$6,390.83	\$242.33	\$0.00	\$6,633.16
1-804012 - Youth Mission Trip Scholarships	\$5,049.25	\$0.00	\$0.00	\$5,049.25
1-804014 - Youth Group Meals Donations	\$635.49	\$0.00	\$0.00	\$635.49
1-804015 - Kitchen Angels Reserve	\$375.20	\$0.00	\$61.90	\$313.30
1-804021 - Peru Mission Trip	\$2,354.51	\$1,373.50	\$1,559.17	\$2,168.84
1-804023 - Love Your Neighbor Day	\$327.37	\$270.00	\$495.22	\$102.15
1-804040 - Prime Timers Reserve	\$506.32	\$0.00	\$0.00	\$506.32
1-804045 - Youth Fund - Non-Mission	\$3,392.13	\$7,233.75	\$13,540.11	(\$2,914.23)
1-804095 - Prayer Garden Reserve-40% of Book	\$1,632.43	\$1,120.00	\$1,459.76	\$1,292.67
1-804096 - PROJECTS-Tween Remodel & Side Yard	\$5,566.87	\$0.00	\$1,485.72	\$4,081.15
1-804099 - Miscellaneous Special Purpose	\$368.22	\$0.00	\$0.00	\$368.22
1-804100 - Memorial Gifts	\$1,694.63	\$2,105.00	\$600.00	\$3,199.63
1-804101 - Birthday Endowment Fund	\$0.00	\$487.00	\$0.00	\$487.00
1-804110 - BOOK - History of WCPC	\$0.00	\$300.00	\$330.18	(\$30.18)
1-810020 - Program/Mission/Benevolence Endow.	\$668.23	\$0.00	\$0.00	\$668.23
1-810025 - Capital Campaign Contributions	\$61,176.79	\$85,983.67	\$69,357.84	\$77,802.62
Total Designated - Special Purpose	\$102,878.73	\$107,621.94	\$96,058.20	\$114,442.47
DG - Mission Outreach				
1-805000 - Minister's Discretionary Fund	\$2,125.11	\$15,012.00	\$15,992.00	\$1,145.11
1-805001 - Christmas Offering	\$7,580.00	\$30.00	\$7,605.00	\$5.00
1-805002 - Alternative Christmas Market	\$7,069.05	\$29.94	\$7,078.99	\$20.00
1-805003 - 10% of Campaign Tithes	\$30,048.83	\$6,374.00	\$25,655.00	\$10,767.83
1-805005 - Disaster Relief	\$0.00	\$16,175.00	\$16,075.00	\$100.00
1-805006 - Pentecost Offering	\$0.00	\$2,088.00	\$2,088.00	\$0.00
1-805007 - Qtrly Presbytery Pmt Accumulation	\$0.00	\$24,960.00	\$19,160.00	\$5,800.00
1-805010 - 60% of History Book	\$3,323.94	\$180.00	\$400.00	\$3,103.94
1-805015 - One Great Hour of Sharing	\$50.00	\$5,134.00	\$5,184.00	\$0.00
1-805020 - Peace & Global Witness Offering	\$0.00	\$3,351.00	\$0.00	\$3,351.00
1-805025 - Youth Mission Trip Fees	\$948.10	\$0.00	\$0.00	\$948.10
1-805030 - Mission Trip Travel	\$2,315.74	\$370.00	\$200.00	\$2,485.74
1-805034 - ESL Children's Programs	\$5,432.65	\$575.00	\$1,243.29	\$4,764.36
1-805036 - Youth Seafarer's Kits	\$156.96	\$662.00	\$0.00	\$818.96
1-805037 - Angel Tree	\$220.08	\$0.00	\$0.00	\$220.08

Date : 12/06/2017
Time : 10:39:34 AM

The Woodlands Community Presbyterian Church
Summary of Restricted Accounts - WCPC Portrait
January to November 2017

Page : 2

Accounts	Beginning Balance	Restricted Revenue	Restricted Expenses	Ending Balance
1-805040 - Sunday School Offering	\$494.03	\$1,313.00	\$571.52	\$1,235.51
1-805045 - Youth - Mission Funds	\$495.81	\$0.00	\$0.00	\$495.81
1-805055 - Africa Partnership Fund	\$0.00	\$749.00	\$749.00	\$0.00
1-805060 - Habitat for Humanity Fund	\$20.00	\$51.00	\$0.00	\$71.00
1-805064 - Soles4Souls	\$180.70	\$0.00	\$0.00	\$180.70
1-805065 - Gathering Place Fund	\$2,879.42	\$0.00	\$1,575.09	\$1,304.33
1-805070 - Refugee Assistance Fund	\$137.45	\$4,000.00	\$2,761.03	\$1,376.42
1-805075 - Community Clinic Fund	\$0.00	\$317.51	\$236.49	\$81.02
1-805085 - Education Assistance Fund	\$2,345.00	\$0.00	\$2,345.00	\$0.00
1-805099 - Miscellaneous Mission Outreach Fund	\$13,220.47	\$6,054.47	\$15,903.36	\$3,371.58
Total DG - Mission Outreach	<u>\$79,043.34</u>	<u>\$87,425.92</u>	<u>\$124,822.77</u>	<u>\$41,646.49</u>
Total Designated Reserves	<u>\$227,962.23</u>	<u>\$314,876.89</u>	<u>\$345,182.95</u>	<u>\$197,656.17</u>

The Woodlands Community Presbyterian Church
Summary of Restricted Accounts - WCPC Portrait
January to November 2017

Accounts	Beginning Balance	Restricted Revenue	Restricted Expenses	Ending Balance
<u>Permanent Restricted Funds</u>				
1-810000 - General Endowment	\$139,999.45	\$14,256.02	\$0.00	\$154,255.47
1-810030 - TPF - Sanctuary Guild Endowment	\$27,345.72	\$1,890.21	\$0.00	\$29,235.93
1-810045 - TPF - Music Endowment	\$6,062.74	\$617.38	\$0.00	\$6,680.12
Total Permanent Restricted Funds	\$173,407.91	\$16,763.61	\$0.00	\$190,171.52

From: Ria Smit ria.smit.dubruyn@gmail.com 
Subject: Christian Enrichment Ministry Team (Adults): November 2017
Date: November 20, 2017 at 4:13 PM
To: Shirley Barclay sbarclay@wpcpc-tx.org
Cc: Bowhead8 Bowhead8@yahoo.com, megateer megateer@gmail.com, sgfleml sgfleml@gmail.com, tmduncan173 tmduncan173@gmail.com, balee5068 balee5068@gmail.com, jenniferconner79 jenniferconner79@gmail.com, nancyc1254 nancyc1254@yahoo.com, cchtx cchtx@att.net, gordon.lentz gordon.lentz@yahoo.com, liddellchris liddellchris@hotmail.com, Sarah Sarah.anne.martin@comcast.net, wdavis88 wdavis88@comcast.net, Cindy Mountain cmountain@wpcpc-tx.org, David Jones djones@wpcpc-tx.org, Fran Weissbach fweissbach@wpcpc-tx.org, Jonathan Aigner jaigner@wpcpc-tx.org, Laura Grice lgrice@wpcpc-tx.org, Matthew Jensen mjensen@wpcpc-tx.org, Michele Stelter mstelter@wpcpc-tx.org, roger8226 roger8226@sbcglobal.net, sherryhunter sherryhunter@comcast.net, Susan Duncan sduncan@wpcpc-tx.org

Dear all,

Please find attached the Adult CE Ministry Team Report for November.

Kind regards,
Ria Du Bruyn

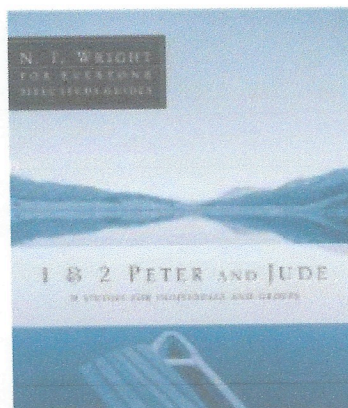


Virus-free. www.avg.com

Christian Enrichment Ministry Team (Adults)
Report
November, 2017

Sunday School Offerings

- *Connecting through the Bible*, led by Sue and Dave Watkins and Neville Walker. The group will soon conclude their study of the book of James (using N.T. Wright's *For Everyone Bible Study Guides series*). This will be followed by a study using another volume in this series focusing on 1 & 2 Peter and Jude. (The use of N.T. Wright's *For Everyone Bible Study Guides series* was approved by the Adult CE team at a meeting on August 14, 2017.)





Respectfully submitted,

Ria Du Bruyn

SANCTUARY GUILD MINUTES November 1, 2017

Present: Nancy Schlirf, Leila Christoffel, Ginger Holly, Carolyn Hughes, Arlene Boyer, Bettie Martinez, Jonny Cain, and Carol Palmquist

Welcome: Carol welcomed everyone and we were very pleased to have Rev. Grice. attend our meeting.

Devotion: Rev. Grice, since it was All Saints Day, read from Hebrews 11 and 12 which tells of the "Honor Roll of Saints" in the Old Testament. Then she asked members to reflect on the saints in their lives who helped them grow in faith. Jonny, Carolyn, and Nancy K. shared their stories and Carol remembered our Guild saints who are no longer with us: Annalee, Dorothy Paul, Millie, Dottie, and Gloria.

Reports:

Banners: The painters will come on November 13 at which time they will replace the broken pulley. Nancy will have several types of pulleys to select from. There will be no charge if they can use a ladder. Arlene bought new cords and has given them to Bruce Lee.

Nancy will go through the old banners and take inventory. We may need to donate some. She also commented that the furnace room needs to be cleaned out as it is a fire hazard. Some Guild members need to be there when Building and Grounds clean it out as we have some things stored there.

Communion: Carolyn and Jane will prepare communion this Sunday and Bettie and Jonny will prepare for Christmas Eve at the 7:00 service.

Arlene reported that our local Lifeway carries the little communion cups and will purchase more for our supply.

Flowers: Carol reported that flower sign-ups are going slowly as they did last year. Virginia Breau will man the sign-up table for November.

Nancy K. has almost sold all of the 60 poinsettias. She and Nancy S. will leave their plants for Sunday, Dec. 31 since there will be no flowers.

The plants will be delivered on Dec. 8. Arlene, Ginger and Jim Holly will help Nancy place the plants. Others are invited to help. Nancy will contact the helpers when the plants arrive.

Candles and Paraments: Jonny has ordered more handheld candles.

Pew Picking: No report as Nancy C. was unable to attend.

OLD BUSINESS:

Worship Committee Report: Nancy S. reported for Nancy C. that we will pass the communion elements down the pews as a trial on Sunday, December 3 at the 11:00 service. The 8:30 service will be served as usual.

On Christmas Eve Sunday, Dec. 24, communion will be passed down the pews at the 7:00 pm service. More trays may be needed to accommodate a large crowd. There will be just two services -- the 5:00 for children and the 7:00.

Directory: Carol thanked the members who updated their job descriptions. She hopes to have the directory finished in the next few months.

NEW BUSINESS:

Advent Decorating: We will decorate the sanctuary and the tree on Thursday, November 30. Nancy Shlirf will contact us.

Nancy reported that our present tree is showing a lot of wear and tear. Since we have \$1,482.00 from our Wickizer endowment the members decided to purchase a new pre-lit tree that is at least 14 feet tall. Members are asked to contact Nancy S. if they spot a good deal.

Christmas Party: If anyone is interested in hosting a party, please contact Carol.

Moderator for Jan.-May: Carol asked if anyone is interested in being the moderator for the spring. If so, contact her.

Other: Carol reminded the group of Daylight Savings Time this Saturday and to turn their clocks back. She also shared a message from a recent devotion regarding servant hood. "Servanthood is not about what we do; it's about who we are."

There will not be a December Guild meeting.

Sign-up for January: Arlene will bring a snack and Ginger will bring the devotion.

Closing Prayer: Rev. Grice dismissed the meeting with prayer.

Lunch and Work Party: After a wonderful picnic lunch the members cleaned candles for Christmas Eve and some Thanksgiving decorations were put out. Many thanks to

Jonny and Bettie and to all who brought your delicious snacks to share.

Worship Team Minutes November 12, 2017

Present: David Jones, Jonathan Aigner, Eleanor Stone, Nancy Castro

Nancy Castro opened the meeting with prayer.

Organ Project: Jonathan Aigner and his committee are continuing to research the costs of a refurbished pipe organ and the cost of refitting the sanctuary to accommodate the pipes. Jonathan is talking with other people from churches that have purchased a refurbished organ and asking about the costs of the changes to their sanctuaries. He is working to arrive at an approximate dollar amount for what purchasing a used pipe organ will prospectively cost for WCPC. The amps on the existing organ needs \$15,000 worth of repairs. Presently, the organ is producing about 40% of the original sound, and because of the age of our organ, there is concern that other repairs will be needed in the next few years. A digital replacement with improved sound technology would be in the range of \$150,00-\$200,000.

Children's Choir: A suggestion has been brought to the Worship Team that the Children's Choir be taped on the Sundays in which they sing at the 11:00 worship service in order to be played during the next Sunday's 8:30 worship service. Jonathan Aigner will discuss with Chris Liddell to see if this can be accomplished and done well.

Communion: At the Dec. 3rd 11:00 am and Christmas Eve 7:00 pm services, Communion will be served by passing the element trays down the pew rows. Servers for each will be asked to arrive 30 minutes prior to the service for instructions. At the 8:30 am service on Dec. 3rd, Communion will be served by coming forward to stations to receive the elements.

FCC Wireless Transmitters and Headsets: The Worship Team will be replacing the pastor's transmitters and headsets. Jeff Keiser has researched and has been asked to purchase them.

Sanctuary Guild: See attachment

David Jones closed the meeting with prayer.

Evangelism Team Minutes - November 2017

The Evangelism Team met on October 23 and November 13.

New Member Class

- The fall new member class concluded on Oct. 29. The Session voted to receive 12 new members from this class. In addition, three new members were received in September. We will consider holding the next class in February and the annual new member brunch in March.

Sally K Ride Elementary Outreach

- Rev. David Jones, Daniece Peck, and Peggy Hendricks met with principal Meghan Burnham and Assistant Principal Laura Collins on October 16.
- Mentoring seemed to be the service that was of most interest. They will get back to us with more information but we believe that the commitment is typically 30 minutes/week over lunch hour. Volunteer mentors will need to undergo a background check.
- Parking - David confirmed that the school is welcome to use up to 20 parking spaces in the rows closest to W. Panther Creek in the WCPC parking lot during the lunch period. We plan to communicate that they can also use our parking lot for evening events with prior approval.
- Baked goods donations for the teachers' lounge would also be welcome. The Hospitality team has been alerted so that surplus baked goods can be taken there.
- Other nearby schools such as Glenloch may have greater support needs. The Evangelism team recommends starting the relationship with Sally K Ride before approaching another school but that is something that might be considered in the future.

Campus Signage

- Bruce Lee and Sheree Fleming toured campus with two sign companies to obtain pricing proposals for the major elements of the Communication Team's proposal. Evangelism plans to fund two campus maps, four exterior building signs, and a directional sign for the rear of the Hendricks Education Building corridor from its remaining 2017 budget. Building & Grounds will fund the replacement of accessible parking signs.
- In early 2018, Evangelism and Building & Grounds propose to purchase entrance signs for the front and rear parking lots; ceiling-mounted wayfinding signs for the area around the sanctuary, Fellowship hall and office; and a replacement for the old wood pillar-mounted sign near the courtyard. A package describing the bid process and illustrating these items is attached.
- Proposals are being developed for dimensional letter signs for the Hendricks Building canopy and for a new monument sign on W. Panther Creek. These proposals will be presented to the Session for review. As these were not contemplated in the Capital Campaign, we may wish to consider a separate appeal to the congregation for this purpose.
- Three folding sidewalk signs have been purchased and were first used for Trunk or Treat. Contact Shirley Barclay in the church office to use the signs.



Evangelism Team Minutes – November 2017

- We have two vendors for the inserts, which are made of a durable corrugated plastic material and measure 24" x 36". They require about three days of lead time. The cost is ~\$25 for one side.
 - **Fast Signs:** Chris Stone [281-292-6059](tel:281-292-6059).
 - **Signs Now:** Kathy Sorensen (office manager), Jessi Brown (designer). [281-292-9098](tel:281-292-9098).

SignUp Genius

- SignUp Genius is up and running on the WCPC website. A link to the complete set of SignUp Genius tabs is located under Adult Connect. Up to 15 signup tabs can be running at one time. Links to specific tabs can also be set up in the submenus or from scrolling banners that are used to publicize an event.
- To add a calendar, email Beth North (bethnorth5@gmail.com) and Shirley Barclay at WCPCSignUpgenius@gmail.com
- For each calendar, Beth needs to know:
 - The current sign-up process used by each group
 - The calendar owner, that person's current email, and whether they want a new email address that is distinct from their personal email address
 - Who else needs access to each calendar

Welcome Center and Greeters

- Several new greeters were identified at the Ministry Fair. Greeter sign-ups are now located on SignUp Genius, which can be accessed from the general SignUp Genius link under Adult Connect or from the Greeters' section of the Adult Connect/Serving Within dropdown.
- Welcome Center hosts are needed for all months. This involves greeting everyone that visits the Welcome Center before and between services. It provides a chance to talk with members and visitors about your organization and to provide a welcome to the church. Slides may also be provided for display on the campus video monitors. Contact John Haynes or Sheree Fleming to volunteer.

Materials for New Members and Visitors

- Lucia Queen is investigating refreshing the materials given to new members and visitors. This may include reusable shopping bags imprinted with WCPC identification.

The next Evangelism team meeting will be December 11 at 4 pm.

The Woodlands Community Presbyterian Church
Under 18 Team Meeting
Minutes for November 10, 2017

Meeting was called to order at 11:14am

In Attendance: Robin Ward, Marnie Bush, Jen Conners, Carrie Bucki, Megan Hansen, Danelle Liddell, Susan Duncan, Shirley Barclay, Audrey Keim, Tricia MacDonald, Nancy Hathaway, Stephanie Keiser

- Megan Hansen prayed
 - o Game Night meeting update:
 - February 24, 5:30-8pm- Save the date/begin promoting
 - Kids will eat the food we are serving after adults served
 - Need people to help at sign up table
 - Theme is "Through the Generations"
 - Would like to get ELP included/involved
 - Pasta bar, salad, bread baskets
 - Buffet style service with Youth serving food
 - Offer transportation? (Transportation ministry?)
 - o Winter/Spring schedule:
 - January:**
 - Jan 4-5 Youth lock in - go to seafarers and then fun & games lock in at WCPC
 - Jan 11 Tweens First Friday: Ninja Warrior outing
 - Jan 17 WAM Meal Taco Bar
 - Jan 20 PNO
 - Jan 20-21 Confirmation Retreat in Houston
 - Jan 27 Love your neighbor day
 - February:**
 - Feb 2 Tweens Games at WCPC
 - Feb 4 Souper Bowl of Caring
 - Feb 11 Children's Sabbath
 - Feb 14 Ash Wednesday
 - Feb 17 PNO (Youth help with snowball fight)
 - Feb 21 WAM Meal Fish sticks, mac n chees, soups
 - Feb 24 Game night
 - March:**
 - Mar 2 Tweens Artrageous make mother's day gifts
 - Mar 2-4 Conclaves
 - Mar 10 Food Fair (Woodforest stadium?)
 - Mar 18 Youth Kayak after church
 - Mar 21 WAM Meal Potato Bar
 - Mar 24 PNO
 - Mar 30 Easter Egg hunt
 - April**
 - Apr 1 Easter
 - Apr 13 Youth and Tweens work together 6-8pm for Garage sale, pizza at WCPC for dinner then head out for frozen yogurt or ice cream
 - Apr 14 Garage Sale
 - Apr 21 PNO Earth Day
 - May**
 - May 4 Tweens: May the Force be with You: Star Wars Escape Room by Betsy Whitehead - Invite the Youth
 - May 13 Teacher Appreciation Sunday
 - May 20 Confirmation Sunday/Pentacost Sunday (ask Leigh, Amy, Karen to help with reception)

- **June**
 - June 3 Graduation Sunday (Need Session approval for this date or another option)
 - Jun 3-17 Family Promise
 - June 10-16 Cho-Yeh designated week
 - June 24-29 Mo Ranch Celebration
- **July**
 - July 8-12 Mo Ranch Jr. High Jubilee
 - July 16-20 VBS
- o Scholarship update:
 - March 11 Deadline for application
 - April 20 Under 18 meet to discuss scholarship distribution % based on money raised at Game night and Garage Sale
- o College Students:
 - It was suggested that the Youth or someone begin coordinating sending cards/care packages to our college students
 - Dianne Lundgren had discussed doing this; need to follow up with her
- Meeting adjourned at 1:03pm

Next Under 18 meeting scheduled for April 20th at 11:00am in CHEB