

## The Early Learning Program Snacks and V.I.P.'s

We, at The Early Learning Program, strive to prepare and serve a variety of nutritious snacks to your children.

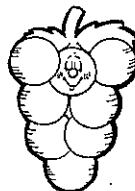
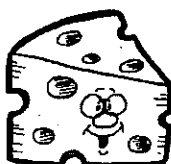
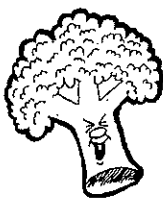
Each day snack choices will be posted on the information board in the preschool entrance. Your child will be served the designated snack, or a classroom cooking project, or a V.I.P. snack with water.

One day a week will be designated as V.I.P. day. On these days a child from the class will have an opportunity to bring in their favorite snack to share with their friends. This is a very positive experience for children and we suggest that you encourage your child to help you choose and prepare the snack. Each child will have an opportunity to bring in snack on or around their birthday and we suggest that if your child has a summer birthday that you celebrate it on one of the days you supply snack.

Due to multiple allergies and coordinating with other parents we are asking that you please send either fruit or vegetables. If you send drinks please send juice or milk and not drinks with artificial colors or flavors. If you are unable to participate on your assigned V.I.P. date please let your child's teacher know so that a snack can be arranged for that day.

Keep in mind, we at ELP, are PEANUT FREE and have included a detailed letter concerning this.

Thank you for participating in this fun activity for your child and his classmates.





## ELP is a "Peanut Free" School



Food allergies are a growing concern in schools across America. Food allergies claim over 200 lives and are responsible for over 30,000 emergency room visits each year.

It is ELP's goal to be a peanut free environment. Every year ELP has several students that have a serious peanut allergy. A child with a serious peanut allergy can suffer a reaction merely by touching a peanut containing food. Therefore, we have the following safety guidelines.

- **Please do not send any peanuts, peanut butter or foods containing peanuts or peanut butter to be eaten as snacks or lunch in the classroom.**
- **We will not be participating in any classroom projects that involve peanut butter or peanut shells. Please do not send any of these projects into the classroom with your child. We will use alternative supplies for these projects when necessary.**
- **Please be conscientious as you prepare or purchase VIP snacks for your child's classroom to not include any peanut butter, peanuts or peanut oil in the snacks.**
- **Please help us by having your child wash his/her hands after having any peanut foods for breakfast.**

This is a learning process for all of us, but we trust that you understand how deeply important it is to respect these guidelines. We are aware that we are taking some children's favorite choices of snack and lunch away at ELP. While we do not want to discriminate against those children we do need to protect these children with life threatening allergies.

## The Early Learning Program Car Line Procedures

For the convenience of parents and caregivers, ELP will offer a carline at 9:00 AM, Noon, and 3:00 PM.

Car line drop-off and pick-up will be held under the porte-cochere. Please remember your name plate in the car window (especially in the beginning of the year), as it speeds up the car line process.

Children **MUST** be in the care of an adult at all times. Please **DO NOT** drop your child off at the door.

**9:00 AM:** The morning carline will allow your children to be met at the car by a staff member. This will begin at 9:00 AM. Your child will then be walked to his/her classroom by one of our staff members. This is an option for all children except Toddlers.

**Noon:** If departing your child will be delivered to your car by a staff member. This afternoon car line will begin at 11:50 for afternoon students to be dropped off, and at Noon for morning students to be picked up.

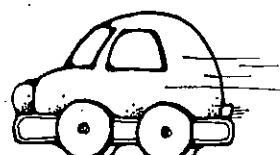
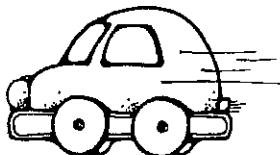
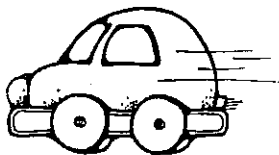
**3:00 PM:** Car line is also offered, beginning at 2:55 PM, for afternoon classes and Friends & Fun pick-up. Please remind your child to wait for a staff member to walk him/her to the car. Often children are so excited to see you that they want to run out by themselves.

Although this convenience is an option, please note that we **DO** welcome all parents and caregivers to walk their child to his/her classroom and pick them up from their classroom. Please do not bring a child into the classroom before 9:00 AM. Our teachers need this time for their staff devotional and planning time.

**Important Note:** Parents, please pick up your child either at the classroom door or at the designated car line are. Please do not remove your child from the group if they are in transition from the classroom to the car line location. This is to ensure your child's safety.

If you choose to pick up your child from the classroom, please walk your child outside of the building, to the courtyard, if you want to visit with other parents and children. The hallways become very busy with AM and PM classroom transitions.

Thank you for your cooperation in helping make this transition a smooth and safe one!



## The Early Learning Program Friends & Fun (Optional Extended Day)

Friends & Fun is ELP's optional extended day program. The program is offered to morning students Tuesday- Friday from 12:00 to 3:00 PM, and offered to afternoon students on Tuesday and Thursday and Friday mornings from 9:00-12:00.

### The Program:

We are very excited about this coming year in Friends & Fun. All curriculum will be centered around a book, poem, song or bible story. An art, cooking activity or game will be included with the open centers. The extended days will be relaxed with emphasis on socialization and plenty of time for free choice centers and exploration.

All children are asked to bring a lunch. Children staying for afternoon Friends & Fun are asked to bring a mat, towel or blanket from home. This will give each child an individual space for their quiet time. The older children's quiet time will consist of a quiet story time, individual book browsing, an appropriate video, listening to quiet music, coloring or drawing while on their mats.

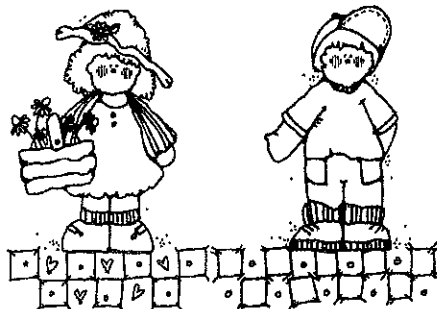
### Reservations and Fees:

The fee for Friends & Fun will be \$14.00 a day for reserved space and \$17.00 for drop-ins. A Friends & Fun calendar for reservations will come home the second or third week of each month. The deadline to turn the calendar in and to qualify for the \$14.00 reservation fee will be stated on each calendar. Any reservations received after the deadline will incur the \$17.00 drop-in rate.

It is imperative that we have as many reservations in on time to insure proper staffing. Drop-ins are only accepted if there is space available. **If you would like to drop-in for Friends & Fun please stop by or phone the ELP office, Fran or Rita will check availability.**

All children must be picked up by 3:15. We are aware that traffic jams, late appointment, etc. do occur, however, a \$5.00 late fee will occur after 3:15 and \$10.00 after 3:20. We appreciate your promptness. Also, if you see that you are going to be late and can call, please do so. This will help us to prepare you child emotionally for a late pick up.

We are excited about the coming year and look forward to having your children join us for a fun filled afternoon.



good friends  
make  
good times  
even better!